

CERRITOS COMMUNITY COLLEGE DISTRICT

I.T. STANDARDS MEETING

April 8, 2022

**PRESENT:** Patrick O'Donnell  
Erik Duane  
Javier Banuelos  
Michelle Stieber  
Shannon Estrada  
Aemiro Beyene  
Michele Kingston  
Cezar Montero  
Mark Logan for Nick Real

**ABSENT:** Randy Diaz, Andrew Maz, Lui Amador

**GUEST:** Lynn Serwin, Veronica Herrera

**CALL TO ORDER:**

Patrick called the meeting to order at 9:07 am.

**APPROVAL OF MINUTES:**

Approval of minutes moved by Michele Kingston, and 2<sup>nd</sup> by Aemiro Beyene. Motion passed with no abstentions.

**INFORMATION TECHNOLOGY STANDARDS DISCUSSION:**

Patrick welcomed two members of the Digital Learning Committee, Lynn Serwin and Veronica Herrera.

*Smart Classroom Discussion*

Patrick led a follow up discussion from the last meeting subject, Smart Classrooms. He pointed out a few time constraints if using any remaining HEERF funds. Mark Logan also cautioned on the time it takes to go to bid. The committee members continued the discussion at length covering topics such as; funding securing, audio reinforcement needed in all/most classrooms, timing of the entire purchasing process, faculty training, etc. The committee talked about what "HyFlex" is: classroom environments, remote and in person instruction simultaneously. The recommendation from the Distance Ed Coordinators is that we upgrade older classrooms to the current AV standard while we investigate technology to support "HyFlex" learning environments. Patrick invited Lynn and Veronica to attend an expo with him on April 21<sup>st</sup> to gain insight on ways to improve the education experience through collaborative learning solutions.

It was pointed out that to date, over 120 "OWL" units have been check out to faculty. Lynn spoke to how much she enjoys using this system and suggested that we consider the purchase of wireless microphones to go with each "OWL" unit. She said that they run approximately \$45.00 ea. She said that she would email the Faculty survey to Patrick next week.

Additional conversation took place regarding student accessibility services with new equipment purchases.

*Cloud Storage Update*

Patrick remains in communication with Plante Moran and has nothing new to report.

*Replacement Wi-Fi Project Update*

Wi-Fi upgrade and replacement project continues to be underway. There are 27 wireless access points remaining needing replacement.

*IT Master Plan Update*

Patrick had no updates to report.

**ITEMS FROM THE FLOOR:**

There was none.

**NEXT MEETING:**

Patrick announced the next meeting would be on May 13, 2022 at 9:00 am.

**ADJOURNMENT:**

Meeting adjourned at 9:57 am.