

**CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
DECEMBER 13, 2019**

PRESENT: Patrick O'Donnell Onyinye Aladiume
Javier Banuelos Marc Maruzzo
Aemiro Beyene Michele Kingston
Erik Duane Cezar Montero

GUEST: Marvin Sauer

ABSENT: Jaimie Quiroz, Humberto Solis, Andrew Maz, Michelle Stieber

1. CALL TO ORDER

Patrick called the meeting to order at 9:03 am.

2. APPROVAL OF MINUTES

Cezar Montero made a motion to approve the November 8th minutes and Javier Banuelos seconded it. The minutes were approved with two abstentions, Michele Kingston and Marc Maruzzo.

3. INFORMATION TECHNOLOGY STANDARDS DISCUSSION

Patrick O'Donnell opened the meeting by stating that Marvin Sauer, of Plante Moran, would give an update on the Information Technology Master Plan. Marvin referred to *People, *Process, and *Technology as areas of focus for Plante Moran. Patrick told the committee members that we reopened the survey to get more feedback. Marvin gave us results of surveys and interviews through a Power Point Presentation. He also suggested that we make the survey's mobile friendly and that we should reach out to Elizabeth Miller to set up a second day to meet with students for interviews. Marvin will attend the January 10th meeting via video call. He will be on site for the February 7th meeting which may be 2 hours. There will also be other consultants attending via video conference.

Patrick said that he would like to continue to use "Zoom" to its fullest capacity moving forward, at all Information Technology Standards meetings. He gave the committee members an update on the latest HP ProBook 650 G5 which is an upgrade from the G4. Erik Duane asked if it has HDMI on the newer laptop. Patrick said that he would check into that. The G5 will go to 8 Gig, plus an SSD drive. It will cost \$70.00 more than the G4. Michele Kingston made a motion to accept the new standard and Erik Duane 2nd the motion. All approved and motion passed.

Patrick spoke about the Hewlett Packard Color M452nw being replaced by the M454dn. Michele made a motion to approve the upgrade and Javier Banuelos 2nd the motion. All approved and motion passed.

Michele asked when the expected completion date of the Master Plan would be. Marvin said that in March the 1st draft will be seen.

Patrick asked if there were any questions or comments. He then asked if there were any items from the floor. There were none.

4. NEXT MEETING

The next scheduled IT Standards meeting January 10, 2019 at 9:00 am in SS-16.

5. ADJOURNMENT

The meeting adjourned at 9:36 am.