

**CERRITOS COMMUNITY COLLEGE  
INFORMATION TECHNOLOGY STANDARDS MEETING  
APPROVED December 12, 2014**

**PRESENT:** Patrick O'Donnell Maricela Pedroza  
Vince Orton Erik Duane  
David Boss Carlos Mera  
James Byun Kenny Lou  
Patty George Patrick Legaspi

**GUEST:** Mayra Radillo

**ABSENT:** Carl Bengston, Terri Lopez, Enrique Hernandez

**1. CALL TO ORDER**

Patrick called the meeting to order at 9:05 am.

**2. APPROVAL OF MINUTES**

Vince Orton made a motion to approve the November 14th minutes and it was seconded by Erik Duane. The minutes were approved, with no changes and two abstentions.

**3. INFORMATION TECHNOLOGY STANDARDS DISCUSSION**

Patrick O'Donnell opened the meeting by introducing a new program that Microsoft is offering which will make home use of the "Office Professional Plus 2013" package more affordable. "Microsoft Home Use Program (HUP)" will cost \$9.95 per user. He explained that Microsoft has created this new cost effective way for Faculty/Staff/Students to have home use of Microsoft Office if needed. Patrick will put the information on our web page as well as on the Daily Falcon.

Patrick went over the Student Lab Replacement List for FY 14-15

Vince Orton went on to update the committee about the status of "Projecting from tablets without being tethered". Vince stated that research is still being done by Patrick and himself on the matter. Patrick mentioned that we would need two devices in order for this to work, a laptop and a tablet.

Patrick asked if there were any questions or any items to add to the next agenda. No responses were made.

**4. NEXT MEETING**

The next scheduled IT Standards meeting is February 6, 2015 at 9:00 am in SS-16.

## **5. ADJOURNMENT**

The meeting was adjourned at 9:22 am.