CERRITOS COLLEGE

MINUTES OF
THE INFORMATION TECHNOLOGY STANDARDS COMMITTEE
FRIDAY, **JUNE 12, 2006** 1:00-2:00 P.M.

ROOM SS-16

MEMBERS PRESENT: ML Bettino, Lamont Freeman, Norm Fujimoto, Lee Krichmar, Mario Morales, Monica Morse, Wes Nance, Patrick O'Donnell, Bernice Watson

MEMBERS ABSENT: Bernie Negrete, Harry Riegert

Lee Krichmar distributed supplemental information delineating the details and function of *The Information Technology Standards Committee*.

A handout showing existing specifications was dispersed. Lee said that we were working with Hewlett Packard on updated pricing, because of the large projects that are coming up in July. She reported further that she is communicating with HP to get more specific dates regarding when their new business class PC would be available.

Lee presented updated information on the following items:

- HP Desktop DC 7600 Minitowers: with floppy drive & CD-ROM (reader); and CD-ROM (reader) & DVD+R/+RW (reader/writer, no floppy) will have the CD-ROM upgraded to CD-ROM DVD-ROM. Front audio jacks and front USB ports are included.   No "On/Off" switches are included on the back.
- HP Desktop DC7600 Minitower with CD-RW (reader/writer, no floppy) might be eliminated entirely.
- With the onset of the new lab replacement budget on July 1, IT would like to install CD burners in upstairs and downstairs open labs. No objections were voiced. 17" monitors will be included.
- Widescreen monitor options were suggested. Mario was not able to find a current HP so he made the recommendation to use a View Sonic model. Wes Nance suggested Dell, and Lee explained that there are service complications with Dell, and HP offers a 5-year warranty on monitors. Also, GST, she said, is still available to service View Sonic or HP monitors.
- Third-party installations are still being performed. Monica described a problem with installation IT resources being available for GST. Lee advised waiting to see what happens with the computer replacement plan as we may discover that the individual installations just disappear. The current replacement schedule is 5 years.
- We were using GST for year 4-5 maintenance for $149; however, HP now offers 5 years for $136, so we will be switching. There were no objections.
- It was reported that in discussing new desktop Dual Core with HP, it was discovered that at first costs will be high, but then after about 6 months the price will drop, and as soon as we can afford them, we will buy them.
- When we get the new box from HP, we hope we will be eligible to purchase DVI video, but we don't know yet if the new desktops are going to have this installed on them and we have little control over whether or not they are offered. Wes said they don't currently use DVI for their projectors because the cable extension for a DVI cable is both hard to find and expensive. They currently run VGA through the flat panel. M.L.

asked if we are going to need to get another cable and Lee responded, "Yes." Lamont identified the Macintosh as one that comes with a converter. M.L. said he is concerned about the having DVI monitors but no DVI cable for the projector.

- It was announced that the image is being built for the 30 Tablets (HP TC4200) in the Science Building.
- Concerning Microsoft Vista OS, Vista requires 15 Gigabits of space for work performed.   Lee confirmed that new 2007 Office will probably be added too.
  The minimum amount for speed and memory requirements is 512. Wes said he believed that the amount is typically multiplied by 4. Lee clarified that we have been given a fixed dollar amount for PC replacements, and as soon as we can afford 1GB we will order it.
- Lee reported that the DC 7600 ends soon and the question is -- when does the replacement commence? When we get to the new DC, we can go to an 80GB disk, or just add another drive as need arises. We do have tools (EPO), which Patrick can use to monitor available disk space.
- Lee reported that the Vista OS is delayed again. We have Beta 1. Patrick will be getting Beta 2, but doesn't know for sure when. He will install and test Beta 2 to better determine memory and disk requirements.

There was discussion about the possibility of using AV monitoring Software for 15 rooms in the Science Building for Media Services to use from their desks. Norm has been coordinating this. Bernice asked if this software is compatible with the projectors they have in Instructional media. Lee suggested that the new 39 E classrooms, which will be ordered in June, be compatible with the Science Building controllers so all of this AV equipment can be monitored efficiently. Norm will follow up with M.L.

Lee reported that Mario checked and found that there is no widescreen monitor to test the projectors in the Science Building. We have two alternative methods to solving this problem. Mario will provide part numbers to Norm for following through on the purchasing of hubs to connect the AV controller to the network.

Handouts concerning updates on HP notebooks were distributed, and HP issues were discussed and explained.   Wes expressed concern that HP is not user friendly in configuring hardware. Patrick responded that HP has benefits and that we would be happy to assist with configuring PC's for CIS. Mario volunteered to assist and said he has had positive experiences with HP.

Lee confirmed that the HP computers are working well and are meeting their needs.

Meeting Adjourned at approximately 2 p.m.

:pc