

**CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
APPROVED May 13, 2016**

PRESENT: Patrick O'Donnell Patrick Legaspi
 Javier Banuelos Erik Duane
 Bernie Negrete Vykki Morgan
 Maricela Pedroza

GUEST: Mayra Radillo

ABSENT: Terri Lopez, Hugo Gonzalez, Patty George, David Boss, Barbara Soden

1. CALL TO ORDER

Patrick called the meeting to order at 9:01 am.

2. APPROVAL OF MINUTES

Bernie Negrete made a motion to approve the April 8th minutes and it was seconded by Vykki Morgan. The minutes were approved with one correction, without discussion and with 1 abstention.

3. INFORMATION TECHNOLOGY STANDARDS DISCUSSION

Patrick O'Donnell opened the meeting with an update on a new standard for the Hewlett Packard 451NW printer to be upgraded to the Hewlett Packard 452NW color laser printer. The 451NW is at the end of its life. The replacement will be less expensive than the previous model. Patrick showed the specifications of the printer to the committee and a discussion took place. Bernie moved to approve the new standard and Maricela Pedroza seconded the motion. All were in favor of the new standard, therefore the standard was approved. Mayra Radillo asked Patrick when the Information Technology website would reflect the recent changes to the printer standards? Patrick said that it would be updated today.

Patrick gave the committee an update on Wi-Fi across campus. He stated that we currently have 173 spots across campus. Patrick showed a graph on the Wi-Fi usage across campus while explaining how this program allows him to see where more Wi-Fi is needed as well as how much Wi-Fi is being used. There will be 2 ports for Wi-Fi in each new classroom in the future. All shade structures will have an outdoor antenna near the structure. We have learned some lessons about the way they are mounted in that it makes a difference on the coverage. Patrick showed the committee the link on I.T.'s web page to "Blue Prints", which shows where our access points are located across

campus. We will be working with Fiscal Services and the District to help us acquire funds for additional ports.

Patrick asked if there were any items that should be put on the agenda for the September 16th meeting. He mentioned that the "Information Technology Master Plan" will be discussed in future meetings. No questions or comments were presented.

4. NEXT MEETING

The next scheduled IT Standards meeting is September 9th, 2016 at 9:00 am in SS-16.

5. ADJOURNMENT

The meeting was adjourned at 9:55 am.