CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
APPROVED November 14, 2014

PRESENT:	Patrick O'Donnell	Maricela Pedroza
	Vince Orton	Erik Duane
	Terri Lopez	Carlos Mera
	James Byun	Kenny Lou

GUEST: Mayra Radillo

ABSENT: Carl Bengston, Patty George, Patrick Legaspi, David Boss, Enrique Hernandez

1. CALL TO ORDER

Patrick called the meeting to order at 9:08 am.

2. APPROVAL OF MINUTES

Vince Orton made a motion to approve the October 10th minutes and it was seconded by Terri Lopez. The minutes were approved, with no changes and one abstention.

3. INFORMATION TECHNOLOGY STANDARDS DISCUSSION

Patrick O'Donnell opened the meeting by giving a demonstration on an audio video control system through an application called Utelogy. He has been researching this company and program after Lee had seen it at the CISOA Conference. This program would provide better control of all audio/visual devices in every smart classroom. Patrick showed many features of the software. He also showed the ease of use for end users. He mentioned that the Math and CIS Department Chairs have seen and liked the simplicity of the program. Patrick would like to make this the college standard . Erik Duane asked if there is a communication module available in this system. Patrick said that he is looking into this feature as well. We can work remotely with this program. Patrick will send the link to the Utelogy site so that the committee members can preview at their convenience. El Camino College has been using this program efficiently with good results. Kenny Lou asked how much the program will cost in comparison to the "Crestron" system. Patrick stated that it works better for us and is cheaper. Erik Duane and Carlos Mera asked how late in the evening support is available for faculty teaching late. Vince Orton gave additional information on how the features work. Patrick made a motion to add Utelogy to the Information Technology Standard. Vince seconded the motion, all agreed.

Patrick moved on to discuss current standards for inkjet printers. He requested that the committee compare the Hewlett Packard Officejet 6100 to the Officejet 6230. James Byun suggested a laser printer over an inkjet. Vince Orton moved to have the Hewlett

Packard Officejet 6230 be the replacement to the Hewlett Packard Officejet 6100 for the Information Technology Standard. James seconded it and all others approved of the new standard.

Patrick went on to revisit the topic of projecting from tablets without being tethered. He said that both he and Vince are looking into a solution for this. Some solutions are quite costly at this time. James mentioned that faculty are doing a work around to be able to use a tablet in class untethered. Patrick explained to the committee that this process by Faculty puts the campus network and wifi at risk. It was recommended that the campus be on 5 gigahertz. Patrick said that our access points support both 5 gigahertz and 2.4 gigahertz. It was suggested that the Information Technology Standard be moved to 5 gigahertz. This topic was tabled for a future meeting.

Patrick gave the group a chance to view the Hewlett Packard Elitebook 750. The committee took turns inspecting its features.

4. NEXT MEETING

The next scheduled IT Standards meeting is December 12th, 2014 at 9:00 am in SS-16.

5. ADJOURNMENT

The meeting was adjourned at 9:50 am.