CERRITOS COMMUNITY COLLEGE DISTRICT

IT STANDARDS MEETING

OCTOBER 8, 2021

PRESENT: Patrick O'Donnell   Javier Banuelos
                        Erik Duane   Cezar Montero
                        Michelle Steiber   Aemiro Beyene
                        Cezar Montero   Randy Diaz

ABSENT: Andrew Maz   Shannon Estrada
                        Nick Real

GUEST: None

<u>CALL TO ORDER</u>:

Patrick called the meeting to order at 9:04 am.

<u>APPROVAL OF MINUTES</u>:

Approval of minutes moved by Michele Kingston, seconded by Erik Duane. Motion passed with 2 abstentions from Javier Banuelos and Cezar Montero.

<u>INFORMATION TECHNOLOGY STANDARDS DISCUSSION</u>:

Cloud Storage

Patrick informed the committee that he reached out to a few colleagues regarding their cloud storage procedures and best practices. He discussed that the data that is kept in the cloud is secure at all times even during data transmission. The encryption level is better than on-site server storage. One of the key necessities will be tracking the downloading and access of the information if PII information is kept there. He also talked about Office 365 and the built-in data governance. Javier confirmed the goals for the committee regarding cloud storage: security, space and remote work accessibility. Aemiro and Michelle both expressed the need for the information and guidelines be taken to Faculty Senate.

Wi-Fi Replacement Project

Patrick gave an update on the Wi-Fi upgrade and replacement project currently underway. 300 wireless access points have been received and installations are underway in PAC and will begin shortly across campus.

IT Master Plan Update

There is no additional master plan update at this time.

<u>ITEMS FROM THE FLOOR</u>:

There were no items from the floor.

NEXT MEETING:

Patrick announced the next meeting would be on November 12, 2021 at 9:00 am.

ADJOURNMENT:

Meeting was adjourned at 9:33 am.