CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
APPROVED October 10, 2014

PRESENT: Lee Krichmar   Maricela Pedroza (Vince Orton)

                           Patrick O'Donnell   David Boss

                           Terri Lopez   Patrick Legaspi

                           James Byun (Amiro Beyne)   Patty George

                           Kenny Lou

                           Erik Duane

ABSENT: Carl Bengston, Carlos Mera, Enrique Hernandez

1. CALL TO ORDER

Lee called the meeting to order at 9:03 am.

2. APPROVAL OF MINUTES

Terri Lopez made a motion to approve the September 12th minutes and it was seconded by Patrick O'Donnell. The minutes were approved, with no changes and three abstentions.

3. INFORMATION TECHNOLOGY STANDARDS DISCUSSION

Lee Krichmar opened the meeting by briefly reviewing the September 12th minutes with the group. She proceeded to review the specifications on the Hewlett Packard Elitebook 750 notebook for a possible replacement to the current standard, Hewlett Packard Probook 655 notebook. Lee continued with detailing the specification sheet on this model and explained a few differences to the group. She stated that this model does not automatically come with a touch screen but that we typically place our orders on a case by case basis based on our users requests. Patrick mentioned that he can try to bring one to the next Information Technology Standards meeting to demo. The committee continued to discuss the pros vs cons of the two models with Lee and Patrick answering all questions. Lee recommended that we make the HP Elitebook 750 the new standard to replace the HP Probook 655. All agreed to adopt this model as our new standard.

Lee asked Patrick to give the committee an update on the status of student lab replacements. Patrick said that the replacements are coming along nicely. He mentioned that the Journalism Department would prefer to wait until next semester for their replacement computers so as not to interrupt the current semester. Liberal Arts' lab replacement is complete and DSPS is currently in the process of replacement . We will send out a survey once each area is complete. We are continuing on the same path of a 5 year computer replacement cycle.

Lee continued with the next topic of "Windows Roaming Profile". She showed a new link on the Information Technology web page that will take the user to a help page detailing ways to fix the profile problem, also Lee put a blurb in the Daily Falcon. Lee said that she has had good results from these couple of ways of communicating possible resolutions to the users problem. She stated that the best case scenario for help with profile issues is to put in a ticket for a technician to come and help with it. Patrick Legaspi asked how CI Track would handle profile issues. Patrick O'Donnell said that they are not the same issue. He said that CI Track is being updated, but is very challenging. Please contact Patrick for help with these cases. The conversation continued with input by others on best ways to inform faculty.

Action Item:

- Patrick will complete a "Help Desk" responsibility sheet which will include Audio/Visual to be posted on Daily Falcon.

Lee went on to discuss the Accessibility Standards for Electronic and Information Technology -Section 508. She stated that the recent Board Policy change will help with purchasing the necessary equipment and software. We will check on accessibility issues before we make the purchase. Tim Kyllingstad sits on the Training and Technical Assistance Center committee that watches standards. We are working on meeting accessibility standards with other colleges. The Chancellors office looks at software to see if it meets standards as well.

A sample of a Podium Computer Survey was shown by Lee to the committee members. Lee explained this draft version both in hard copy and on the overhead. The committee members continued to discuss the survey and added some details to section #2. Lee then asked Patrick to publish the survey in the Daily Falcon.

Amiro Beyne, Math Department Instructor, asked about working with Apple T.V. in the Math Department for mirroring effect, untethered. Patrick said that this is a Firewall issue and that he has spoken to Carolyn Chambers and Ian McCance about it. He also stated that "Apple T.V." is not safe for our campus. Someone could take over your application which could be very dangerous. Also, outside Wi-Fi devises will cause additional problems for the campus Wi-Fi. Including interfering with students trying to connect to the Wi-Fi.

Patrick mentioned that the iFALCON purchased digital displays are going up in more locations across campus. These are all controlled with the RiseVision cloud solution.

Lee suggested that an agenda item for the next meeting should be, "How to untether tablets while keeping a safe environment". Patrick is looking into a possible software solution to answer this problem. Kenny Lou asked if "AirServer" will be considered to use with Apple devise. Patrick answered, yes. Ideally we would like to get a solution that would work with android and Apple devices.

4. NEXT MEETING

The next scheduled IT Standards meeting is November 14th, 2014 at 9:00 am in SS-16.

5. ADJOURNMENT

The meeting was adjourned at 10:01 am.