

CERRITOS COMMUNITY COLLEGE  
MINUTES OF  
INFORMATION TECHNOLOGY STANDARDS COMMITTEE  
FRIDAY April 17, 2009  
10:00 A.M. – LC62

**MEMBERS PRESENT:** Carl Bengston, Lee Krichmar, Lamont Freeman, Wes Nance, Dean Mellas, Patrick O'Donnell, Mario Morales, Tim Kyllingstad, Harry Riegert.

**MEMBERS ABSENT:** Bernice Watson, Deb Moore, Lucinda Aborn, Bernie Negrete, Lamar Mills.

The meeting of April 17, 2009 was brought to order at 10:05 a.m.

### **MINUTES OF March 13, 2009**

It was moved by Dean Mellas and seconded by Wes Nance, to approve the Minutes of March 13, 2009. There were no corrections to be made. The minutes were approved with two abstentions from Mario Morales and Patrick O'Donnell.

### **Discussion of outstanding issues with various IT standards**

Lee updated the committee that there haven't been many purchases with the exception of a few notebook and tablet orders that are being spec'd out individually.

Wes alerted the committee that CIS is confident to receive a Perkins fund award and the BE-12 lab will be upgraded. They decided to go with the standard desktop upgraded to 4 gig of memory. They will order 19" flat panel monitors with the two instructor's stations receiving 24" flat panel monitors. They also have a notebook and Mini-Mac coming. Lamont requested he be alerted to the arrival of the Mini-Mac so he can set it up. Wes suggested the install of the computers take place after the completion of final exams during the first Summer session.

The Digital Signage Standards handout was passed out to the committee which is available on the IT website. Lee went over the document and asked if there were any changes or questions. The committee had no changes or questions. Lee informed the committee that CITE has received one of the two signs that were ordered and they are working on getting them up and running.

### **SCOPE OF STANDARDS**

Lee suggested the committee carry this topic forward to the next meeting that Lucinda attends.

### **UPDATING THE TECHNOLOGY MASTER PLAN**

The annual area plans for Student Services and Academic Affairs were passed out to the committee. Lee asked the committee to review the plans and bring any concerns they have to the next meeting.

## **OTHER TOPICS**

Lee asked if there were any other topics the committee would like to discuss.

Dean brought up a concern faculty expressed at the SEM division meeting to Acting President, William Farmer regarding the Mac's that are used on campus. The complaint was that the Mac's are out of date and unusable. They were also concerned that they won't see a resolution to this problem for approximately 5 years according to the computer replacement plan in place. Lee and Patrick agreed the situation isn't a good one, but unfortunately the number of Mac's we have on campus make it difficult to migrate newer Mac's to replace the old ones. Patrick said this is a problem with the PC's as well. Lee explained that this is a budgetary issue since the computer replacement plan has not been funded recently and that pushes the buildings scheduled even another year behind.

Wes brought up concerns he has with Adobe licensing. He has spent significant time trying to resolve the license situation with them. The problem appears to be that there are several administrators on campus and that person changes frequently. Lee and Patrick said they would be happy to do the administration of these licenses going forward but realized that doesn't fix the existing problem. Tim advised the committee that the Community College Foundation has a contact at Adobe and that Adobe is working on offering a site license. Wes is going to contact the Foundation's contact and Patrick said he'd meet with Rene Block who is now listed as the current administrator to try to resolve the issue.

## **NEXT MEETING**

The next meeting will be held May 8, 2009 in LC-62.

The meeting was adjourned at 10:40 a.m.

Submitted By: Michele Kingston