

CERRITOS COMMUNITY COLLEGE  
MINUTES OF  
INFORMATION TECHNOLOGY STANDARDS COMMITTEE  
FRIDAY February 20, 2009  
9:00 A.M. – LC62

**MEMBERS PRESENT:** Carl Bengston, Patrick O'Donnell, Bernice Watson, Lee Krichmar, Mario Morales, Lamont Freeman, Wes Nance, Deb Moore.

**MEMBERS ABSENT:** Harry Riegert, Bernie Negrete, Lucinda Aborn, Dean Mellas, Lamar Mills.

The meeting of February 20, 2009 was brought to order at 9:07 a.m.

**MINUTES OF December 12, 2008**

It was moved by Patrick O'Donnell and seconded by Lamont Freeman, to approve the Minutes of December 20, as modified. Deb pointed out that John McGinnis was not absent but no longer working at the college. The notation to remove John from the members absent was noted. The minutes were approved with three abstentions from Wes Nance, Carl Bengston and Deb Moore. There was one correction and no further discussion.

**Discussion of free-standing presentation monitor**

When reviewing the minutes from the December 20, 2008 meeting, Lee reminded the committee of the demonstration given on the free-standing presentation monitor. An area on campus is interested in purchasing a free-standing monitor and Lee recommended the Samsung model that was presented. Bernice suggested that a secure bracket be recommended with the purchase of the monitor when an area is going to mount the monitor. Lee inquired about the brand of the mount and Bernice indicated that the mounts they looked at were Sharp mounts. Bernice suggested the secure mount be made part of the standard when purchasing a free-standard monitor. Lee pointed out the Scope of Standards check list for digital signage needed to be finished. Lee gave Carl an overview of the signage and the usage of similar items on campus to bring him up to speed since he wasn't at the presentation. Carl suggested another option that could be looked at and elaborated on a system that he had previously looked at that had a centralized computer that was network accessible and used individual drops to connect it and could be accessed by authorized users. Lee indicated that they looked at different types of systems but the cost was high per location and with the un-centralized purchase history on campus it didn't make that system as attractive. There was discussion regarding the ease of use on the systems. There was also discussion regarding the differences between commercial and consumer grade monitors. Lee pointed out that the warranty was more favorable on commercial grade monitors as opposed to consumer grade since the consumer grade monitors were not intended for heavy use as are the commercial grade. Wes asked about the price difference between commercial and consumer grades of the monitors. Lee and Bernice indicated that they had not recently looked into the consumer pricing. Lee also mentioned that the digital signage model had the software included in the price where as a consumer monitor does not. Wes asked if it was better to purchase less costly consumer models and replace them as needed. Mario brought up the question of how readily available funding was to replace monitors when needed. Bernice suggested that the areas needs have to be considered when deciding

whether a monitor or a digital signage unit should be purchased. It was suggested by Lee to table the discussion and look into it further.

## **OUTSTANDING IT STANDARDS ISSUES**

Lee provided an update on the notebook and printers that reached end of life. The HP 6730b was suggested as the new notebook standard. Lamont brought the notebook in for the committee to see and test if they desired. A handout detailing the specs and price of the notebook were passed out to the committee. There were no oppositions to accepting the HP 6730b as the new notebook standard. Mario brought a handout with recommended laser printers, desktop printers and scanners. Mario explained that the price of the printer goes up in correlation to speed and duty. Mario also pointed out to the committee that the printers are no longer coming with parallel ports. There were no oppositions to accepting the recommended printers and scanners as the new standards.

There was a discussion about the cost of toner for the printers. Lee indicated that the printers are the most expensive way to print in black and white and that the networked copiers most areas have is a less expensive alternative. Patrick pointed out that the toner and maintenance are also included in the lease price of the copiers.

There was discussion regarding the use of the Vista operating system. Wes asked if there were any plans to make Vista the standard. Lee indicated that IT is ready to support the Vista environment immediately for classroom use but that Vista was not widely implemented. One reason being the problems it has supporting various instructional software programs. Patrick discussed the beta version of Windows 7 which is currently being tested and considered as the standard that may eventually replace Windows XP.

## **Scope of Standards**

Lee indicated that the scope of standards topic was something that Lucinda also wanted to discuss. Lucinda had some other areas that she had some thoughts about discussing. Lee asked if the committee wanted to go over a check list of the digital signage scope of standards or if the committee would like to discuss it at the next meeting after exploring more alternatives to the Samsung digital signage. Bernice indicated that it would be better after it was looked into more.

## **OTHER TOPICS**

The master plan was tabled until the next meeting. Lee asked if there were any other items to discuss. Wes as a last note wanted to mention that the Sharp and Samsung panels are currently being manufactured at the same plant.

Lamont indicated to the committee that the notebook would be available in the IT department until Monday should anyone want to come by and look at it more closely.

## **NEXT MEETING**

The next meeting will be held March 13, 2009 in LC-62.

The meeting was adjourned at 9:50 a.m.

Submitted By: Michele Kingston