CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
APPROVED MINUTES
March 11, 2010

PRESENT:		
	Patrick O'Donnell	James Byun
	Maricela Pedroza	Crystal Garcia
	James Byun	Lucinda Aborn
	Bernice Watson	Michele Kingston (Mario Morales)

ABSENT:		
	Pilar Mata	Mario Morales
	Kenny Lou	Lee Krichmar
	Carl Bengston	Jack Wilson
	Lamont Freeman	

1. CALL TO ORDER

Patrick called the meeting to order at 9:16 am.

2. APPROVAL OF MINUTES

It was moved by Lucinda and seconded by James to approve the minutes of February 11, 2010.

3. IT STANDARD ISSUES

A DataLink Training Tables handout was given to the committee. These tables are being discussed as a new table standard for the computer labs. Discussion took place regarding the cost, warranty and functionality of the tables. Patrick said Lee and he reviewed them and that this table choice had good cable management, sturdy legs and came in adjustable height models to meet disabled student guidelines. Bernice asked if the furniture company provided teacher stations. Lucinda said they have asked the company for a quote on teaching command centers but haven't received it as of yet. After some discussion it was decided that a standard should be established for the instructor command centers as well.

4. OTHER ITEMS

James asked if anyone knew if the computers in the LRC were going to be moved. There was discussion regarding the LRC re-model and it was agreed that

since Carl and Pilar sit on the LRC remodel task force and IT standards they could report back about the remodel plans when affecting IT standards.

5. NEXT MEETING

The next scheduled IT Standards meeting is for April 8, 2011.

6. ADJOURNMENT

The meeting adjourned at 9:36 am.