CERRITOS COMMUNITY COLLEGE
MINUTES OF
INFORMATION TECHNOLOGY STANDARDS COMMITTEE
FRIDAY MAY 8, 2009
9:00 A.M. – LC62

MEMBERS PRESENT: Carl Bengston, Lee Krichmar, Lamont Freeman, Deb Moore, Dean Mellas, Patrick O'Donnell, Bernie Negrete, Tim Kyllingstad.

MEMBERS ABSENT: Bernice Watson, Mario Morales, Lucinda Aborn, Wes Nance, Lamar Mills, Harry Riegert.

The meeting of May 8, 2009 was brought to order at 9:05 a.m.

MINUTES OF April 17, 2009

It was moved by Dean Mellas and seconded by Patrick O'Donnell, to approve the Minutes of April 17, 2009. There were no corrections to be made. The minutes were approved with two abstentions from Bernie Negrete and Deb Moore.

Discussion of outstanding issues with various IT standards

Lee informed the committee that a Laser-jet personal HP printer was purchased and no drivers existed for the MAC. Historically a printer was selected that was compatible to the PC and the MAC. Information Technology will review the specs and see if it works on a MAC and if not will select a different printer that is compatible with both PC and MAC. Once the printers are reviewed they will be brought back to the committee for consideration as a standard.

Tim was concerned about purchasing scanners that were photo scanners as opposed to document scanners. Lee said it would be looked into as well.

The committee reviewed two end of life dates for Microsoft products.

Microsoft moved Office 2003 to extended support on April 14, 2009. The college would have to pay for extended support, which we do not. Once it goes to extended support we no longer get the patches and fixes and that leaves our network exposed to security risks. IT has been supporting both the 2003 suite and the 2007 suite. Now that we will no longer have Microsoft support for Office 2003, any machines still running it will need to be upgraded to 2007 since IT will no longer be supporting Office 2003. A daily falcon notification will be put out letting the community know that the Office 2003 suite is at end of life and be prepared to move forward with 2007. This process will be relatively slow and will be done on a volunteer basis first. A motion was made to end the support of Office 2003 on campus. The motion was made by Carl and seconded by Dean. Dean and Deb thought it would be beneficial for Lee to inform the faculty during the next

faculty senate meeting. Lee will attend the next faculty senate meeting on May 12, 2009.

Windows XP is also coming to end of life. Support is expected to end around April 21, 2010. Windows 7 is in release candidate 1 now.

Dean gave some insight that one of the CIS labs has been testing Windows 7 since the Beta version came out and they are happy with it and it seems to run at least as well as XP.

Patrick informed the committee that this change will not be overnight. Once Windows 7 is officially released we will begin using it. As we receive new computers they will have Windows 7 installed or as people request it. IT thinks it's a good idea to skip Vista and move to Windows 7 from Windows XP.

SCOPE OF STANDARDS

This topic was left to be discussed when Lucinda was able to attend to the meeting. This topic was requested by Lucinda in regards to digital signage. The committee did outline a scope of standards for digital signage and will re-visit this if Lucinda still has concerns when she is able to attend the meeting.

UPDATING THE TECHNOLOGY MASTER PLAN

Updating the master plan is still ongoing and there are some areas that need updating and Lee will draft those changes and bring them forward to the next meeting.

OTHER TOPICS

There were no other topics brought forward.

NEXT MEETING

The committee was asked if they would like to meet during the summer months of June and July. The consensus was only if needed. The committee decided to resume the meetings in August.

The next meeting will be held August 14, 2009 in LC-62.

The meeting was adjourned at 9:49 a.m.

Submitted By: Michele Kingston