

**CERRITOS COMMUNITY COLLEGE  
INFORMATION TECHNOLOGY STANDARDS MEETING  
APPROVED May 17, 2013**

**PRESENT:**

Lee Krichmar	Maricela Pedroza
Patrick O'Donnell	Terri Lopez
Carlos Mera	Bernice Watson
Lamont Freeman	Mario Morales (Michele Kingston)

**ABSENT:**

Carl Bengston	Jack Wilson
Israel Cruz	Kenny Lou
James Byun	

**GUEST:**

**1. CALL TO ORDER**

Lee called the meeting to order at 9:06 am.

**2. APPROVAL OF MINUTES**

Terri Lopez made a motion to approve the April 12th minutes and it was seconded by Michele Kingston, with two abstentions.

**3. INFORMATION TECHNOLOGY STANDARDS DISCUSSION**

Lee opened the meeting with a request to discuss updating computer monitor standards. She stated that a new standard is necessary based on Hewlett Packard and other companies' specifications on their newest monitors. Lee shared the specification sheets on two H.P. EliteDisplay monitors; the E201 20-inch LED Backlit Monitor and the E221 21.5-inch LED Backlit Monitor. Lee made the suggestion of the 20-inch vs. the 21.5-inch which is currently being priced, for Cerritos College, at \$160.00 each. We are currently paying \$150.00 each for the monitors that we have in place at this time. The 21.5-inch is priced at \$185.00 each. Hewlett Packard and other companies are pushing the larger monitors to the public. Lee looked at the Lenovo, Viewsonic, NEC, and Samsung monitors. Across all brands, the 20-inch was least offered. Higher discount rates are still coming from Hewlett Packard. Lee will order one of the EliteDisplay E201 20-inch monitors for the committee to view either in her office and/or in the lab/classroom environment. An added benefit to this new model, E201, is that it comes with a "USB 2" port built into the side, which is very convenient and useful. Lee requested that the committee move the current standardized monitor to a Hewlett Packard EliteDisplay E201 20-inch as our new standard. Carlos inquired into the resolution of the newer

monitor. He suggested that Information Technology and Media Services test the new monitor in the Science labs to check its resolution ability. The committee went on to discuss monitor stands. Carlos Mera suggested that having multiple options are beneficial to meet special needs of staff and faculty. Lee spoke to the importance of ergonomic standards as well.

Lee discussed term limits and explained that the commitment is for 3 years and is renewable one time to total 6 years. 2014 is the time to re-evaluate your seat on the committee. Lee pointed out that the Information Technology Standards web-site will have a notation made to it by Vikki Stevens to reflect the requirements for quorum.

Lee went on to explain the podium prototype blueprint page included in the packet of information today. She said that she and David Moore met with KI, the company that manufactures the classroom furniture, to discuss the changes that we propose to the new equipment soon to go into the Liberal Arts building. The committee discussed the blueprint and its positive changes toward better cord management, easier access to the inside of the podium and a more secure podium and desk. Lee will be able to evaluate a prototype once the changes have been put into place.

#### **4. NEXT MEETING**

The next scheduled Information Technology Standards meeting is for September 13, 2013.

#### **5. ADJOURNMENT**

The meeting adjourned at 9:32 am.