CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
APPROVED MINUTES
November 4, 2011

PRESENT:	Lee Krichmar	Bernice Watson
	Carl Bengston	Kenny Lou
	Patrick O'Donnell	Lamont Freeman
	Carlos Mera	Israel Cruz
	Terri Lopez	

ABSENT:	James Byun	Mario Morales
	Maricela Pedroza	Jack Wilson

1. CALL TO ORDER

Lee called the meeting to order at 9:05 am.

2. APPROVAL OF MINUTES

It was moved by Carlos and seconded by Kenny to approve the minutes without changes. The minutes were unanimously approved.

3. IT STANDARD ISSUES

The committee reviewed the monitor standard that was approved at the October meeting. Staff replacement computers were ordered with the 20" monitor and we received slightly better pricing on the order. Lee shared an HP news release that confirmed they are going to remain in the PC business, since the press releases over the past few months created some concern for some of the committee members.

Carlos inquired why the committee decided to go with the small form factor as opposed to the mini tower. Patrick explained that the mini tower allows for easier upgrades but we never do expansion. Lee shared that they are more energy efficient and less expensive. Carlos said the faculty he spoke with didn't like having the pc on their desks. Lee and Patrick explained that the small form factor does not have to sit on the desk; they can be placed below the desk similar to towers. A discussion about the new furniture standards took

place and Lee informed the committee that she evaluated an under desk PC mount that is available as an option as well as a monitor arm.

NEC spoke about their products at the October meeting and a webinar was set up to gain more information on the NEC content management system (CMS) they have available. Bernice, Patrick and Lee attended the webinar. A handout was shared highlighting the benefits of NEC's CMS. Bernice is going to work on a small presentation demonstrating the CMS and it will be presented by herself or Lee at the next meeting. Bernice is pursuing a NEC 30 day evaluation on a 42" flat panel. NEC looks very promising but it was decided to compare with an additional vendor. Bernice is going over Viewsonic white pages to see if that option is worth investigating. This topic will be re-visited at the next meeting. Israel asked for clarification on which standard NEC or another company would be replacing. Lee provided a brief overview of the existing Samsung signage and the problems we have experienced with the current signage software.

4. OTHER ITEMS

Kenny asked about the need for WWW to be typed at the beginning of the Cerritos College web address. There was a very brief discussion of why this was occurring and established that this topic should be addressed at web standards.

5. NEXT MEETING

The next scheduled IT Standards meeting is for December 9, 2011. Audio conference information will be made available for call-in attendance.

6. ADJOURNMENT

The meeting adjourned at 9:35 am.