

**CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
APPROVED MINUTES
September 16, 2011**

PRESENT:	Lee Krichmar	Bernice Watson
	Carl Bengston	Kenny Lou
	James Byun	Michele Kingston (Maricela Pedroza)
	Mario Morales	Lamont Freeman
	Carlos Mera	Jack Wilson

ABSENT:	Lucinda Aborn	Crystal Garcia
	Patrick O'Donnell	

1. CALL TO ORDER

Lee called the meeting to order at 9:06 am.

2. APPROVAL OF MINUTES

It was moved by Bernice and seconded by Carlos to approve the minutes with changes. Jack Wilson should have been listed under "absent."

3. IT STANDARD ISSUES

The committee was given a handout with the HP 6550b Notebook PC specs and a sample quote with the latest pricing from GST. Lamont shared that this model is nearly identical to our last notebook standard. There are a few built in upgrades included in the newer model. Jack asked about the integrated Bluetooth not being on the sample quote but Lee reminded him that the notebook can be configured many different ways. Kenny asked if this notebook was going out across campus and Lee shared that we don't support very many notebooks and the purchasing of them is not rampant. Kenny shared some concerns over HP being the only established standard and suggested other brands be considered. Lee explained that having one standard is primarily a support issue. All repairs go to one place. GST is a platinum HP partner and we get very good pricing through GST on HP products. A lengthy discussion took place regarding HP getting out of the PC business and Kenny expressing his unhappiness with HP products due to a problem he had with an HP laptop battery and also with their innovation. Lee said she would bring the next Gartner Magic

Quadrant report when it becomes available to the meeting. The Gartner report aides global enterprise customers in selecting vendors that supply large quantities of PC's. Carl shared that he feels the relationship between pricing and service has to be taken into consideration. Carlos shared with the committee that his department has been using HP laptops in the classroom and they have held up great considering all the student use they encounter. James added that the budget must be kept in mind and we aren't sure if other companies will give us similar pricing to HP.

Lee shared with the committee that the computer replacement that has been on hold for the past couple years will be partially funded this year and some replacements will take place starting in the library.

Lee asked if the committee was unanimous in selecting the HP 6550b Notebook as the current notebook standard and it was voted in unanimously.

4. OTHER ITEMS

Bernice suggested the committee review the digital signage standard. The software needs to be re-evaluated. Bernice and Lee will bring more information on this standard to the next meeting.

Kenny asked about adding audio conference as an option for the meetings. The committee had no issue with members conferencing into the meeting and will be an option beginning at the next meeting.

5. NEXT MEETING

The next scheduled IT Standards meeting is for October 14, 2011.

6. ADJOURNMENT

The meeting adjourned at 9:54 am.