



## OFFICE OF STUDENT CONDUCT & GRIEVANCES

### FERPA WAIVER FOR PARTICIPATION IN DISCIPLINARY PROCESS AND STUDENT CONDUCT INFORMATION

The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents the right to have access to their children's education records, the right to seek to have the records amended, and the right to have some control over the disclosure of personally identifiable information from the education records. When a student turns 18 years old, or enters a postsecondary institution at any age, the rights under FERPA transfer from the parents to the student ("eligible student"). The FERPA statute is found at [20 U.S.C. § 1232g](#) and the FERPA regulations are found at [34 CFR Part 99](#). Disciplinary records are part of the protected educational record, and therefore protected by FERPA.

Given these rights, I \_\_\_\_\_ approve of the sharing of information and participation on  
meeting with:  
PRINTED STUDENT NAME

Printed Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

I understand that this may require certain disclosures of my protected education record, including my disciplinary record.

If you agree, please initial below:

\_\_\_\_\_ I understand the information may be released orally or in the form of copies of written records, as needed or requested by the Dean of Student Services.

\_\_\_\_\_ I understand that I may revoke this Consent at any time and can limit the access to information to the above individuals after the meeting as well.

\_\_\_\_\_ I further understand that until this revocation is made, this consent shall remain in effect for this case only, and any updates on this case will be sent to the individuals listed above.

**My signature below acknowledged my understanding of my rights, waiver of these rights for the purposes of this conduct case, and authorization for the permission of the above individuals to participate in my student conduct case.**

Signature \_\_\_\_\_

Student ID Number \_\_\_\_\_

Date \_\_\_\_\_

Please direct questions to:

Elizabeth Miller

Dean of Student Services

Office [562-860-2451](tel:562-860-2451), ext. 2476

Email [emiller@cerritos.edu](mailto:emiller@cerritos.edu)