

CERRITOS COLLEGE
COLLEGE COMMITTEE ON PLANNING AND BUDGET
MEETING MINUTES
AUGUST 29, 2019

Present: Felipe Lopez
Dr. Adriana Flores-Church
Rick Miranda
Dr. Dilcie Perez
Humberto Solis
Sunday Obazuaye
Javier Banuelos (O'Donnell)

Yvette Tafoya
Graciela Vasquez
Stephanie Rosenblatt
Deb Moore
Kathy Hogue
Michele Kingston
Erik Duane (Walton)
Linda Kaufman

Absent: Dr. Michelle Lewellen
Rachel Mason
Dr. April Griffin

Adelle Krayner
Martin Salgado

1. CALL TO ORDER

Mr. Lopez called the meeting to order at 2:12 p.m.

2. APPROVAL OF MINUTES – May 16, 2019

It was moved by Ms. Hogue and seconded by Dr. Perez to approve the May 16, 2019 minutes. Mr. Duane, Mr. Obazuaye, Dr. Perez, Ms. Tafoya, and Ms. Vasquez abstained. The minutes were approved as presented. Mr. Solis was not present for the vote.

3. 2019-20 Adopted Budget

EMP Goal F: Enhancing Organizational Effectiveness

Mr. Lopez distributed the 2019-20 Adopted Budget. He highlighted the following information.

- History of COLA
- Full-Time Faculty Obligation Number (FON)
- STRS Contribution Rates
- CalPERS Contribution Rates
- 2019-20 Statutory Benefits
- FTES
- 2019-20 Full-Time Equivalent (FTE)
- Unrestricted General Fund Revenue and Expenditures
- Resource Allocation/College Plan Expenditures
- 2019-20 Issues for consideration
- Next Steps

He noted the following:

- The budget includes the 3.26% COLA for both the revenue and expense. (negotiations have not been finalized, but the budget has been incorporated to include the COLA information)
- Recently received FON information indicates that the college’s compliance FON is 263. The budget assumed FON of 271. It was expressed that the Faculty Hiring Process continue to move forward. The Faculty Hiring Committee noted that Mr. Lopez is invited to attend a meeting, as needed, with any updated budget information.
- The STRS and CalPERS rate increases were not as large as anticipated. The reason for this is the State did a “buy down” of the rates.
- The difference between tentative and adopted was the faculty separations that occurred during the summer.
- Upcoming challenges:
 - Funding formula challenges - moving the success metrics to a three-year rolling average; and
 - Not knowing whether the college will encounter a deficit this year. Mr. Lopez noted that he is anticipating some type of a deficit.
- Health Benefits rates continue to rise. The college is may entertain seeing what the market rates are beyond PERS.
- The definition of a transfer student changed for 2019-20
 - A student who transferred to a four-year university would be included in the district’s count only if the student completed 12 or more units in the district in the year prior to transfer.

Mr. Lopez closed the budget discussion by stating he will continue to keep the committee updated as he receives budget updates.

4. COLLEGE ANNUAL PLAN

EMP Goal F: Enhancing Organizational Effectiveness

Mr. Lopez distributed the college annual plan. A recap of the plan:

- Ongoing Funds – General Fund: \$1,486,612
- One-time Funds – General Fund: \$ 283,500
- Capital Outlay \$1,377,000
- Vintage Funds \$1,077,000
- Total Resource Allocation \$4,224,112

Ms. Kingston inquired about the off-campus housing. Mr. Lopez replied that the purchase of the off-campus housing is being funded out of the college’s reserves. He added that since the college did not build this property, certain certification processes must be completed before escrow can close. The college has hired a structural engineer to review the property and prepare a report. If the property passes certification, then the Board must approve the report, then escrow can close.

5. ENROLLMENT UPDATE

EMP Goal D: Improving Internal and External Communication

Mr. Miranda provided the following enrollment update:

- Unduplicated headcount as of 08/29/19 is 21,769, which is similar to where the college has been at the same time for the past couple of years.
- It is hoped that with the upcoming 15 week and 2nd 9-week classes the college can add to the headcount
- FTES as of 08/29/19 is 6827. This is approximately 170 short of where the college was last year at this time.
- Once the college gets to midway through the semester, he should have a better understanding of where the college is.

6. OTHER ITEMS FROM THE FLOOR

There were no items from the floor.

7. NEXT MEETING – SEPTEMBER 5, 2019

Mr. Lopez noted that the committee met a week earlier than the scheduled meeting in order to provide the adopted budget prior to the Board meeting. The next scheduled meeting is September 5, 2019. After a brief discussion, the committee agreed to cancel September 5, 2019 and will meet on September 19, 2019.

8. ADJOURNMENT

The meeting was adjourned at 3:28 p.m.