

CERRITOS COLLEGE
COLLEGE COMMITTEE ON PLANNING AND BUDGET
MEETING MINUTES
OCTOBER 17, 2019

Present: Felipe Lopez
Dr. Adriana Flores-Church
Dr. Dilcie Perez
Dr. April Griffin
Humberto Solis
Dr. Michelle Lewellen
Dr. Patricia Robbins-Smith (Tafoya)
Frank Mixson (Mason)
Graciela Vasquez

Adelle Kraye
Deb Moore
Michael Pierini
Erik Duane (Hogue)
Irlanda Lopez (Kingston)
Etta Walton
Linda Kaufman
Heather Johnson

Absent: Rick Miranda
Patrick O'Donnell

Stephanie Rosenblatt
Sunday Obazuaye

1. CALL TO ORDER

Mr. Lopez called the meeting to order at 2:07 p.m.

2. APPROVAL OF MINUTES – October 3, 2019

It was moved by Ms. Johnson and seconded by Mr. Duane to approve the October 3, 2019 minutes. Ms. Lopez and Mr. Mixson abstained. The minutes were approved as presented.

3. HOW CERRITOS PLANS – DOCUMENT APPROVAL

EMP Goal F: Enhancing Organizational Effectiveness

Mr. Lopez distributed the latest version of the How Cerritos Plans document noting that the requested changes were made and area reflected in the document. Mr. Solis noted that he needed to remove the co-chairs of the Technology Based Learning Committee as lead agents of the Technology Plan. After review, Ms. Johnson moved and Ms. Vasquez seconded that the How Cerritos Plans Document be approved with the suggested changes. Ms. Lopez and Mr. Mixson abstained. The document was approved.

4. PLANNING AND SHARED GOVERNANCE CALENDAR – 2019-20

EMP Goal D: Improving Internal and External Communication

Mr. Lopez distributed the latest version of the 2019-20 calendar and noted that the dates for both the Area Plan approval and College Annual Plan approval were based on last year's approval process dates. It was noted that the dates are tentative because some of the committees do not have their 2020 meeting dates available. Dr. Lewellen

suggested that if any dates change, that the form be updated, along with the website to ensure the latest dates are available to the campus community.

Ms. Moore inquired about the Faculty Hiring Process dates and there was discussion regarding when the FON would be available to faculty. After discussion it was noted that EC would discuss it further and provide the number as soon as possible.

Ms. Moore also requested clarification on outside accreditation hires, as it will impact the Faculty Hiring Prioritization list. Mr. Lopez will follow up with Mr. Miranda on this matter.

It was moved by Ms. Johnson and seconded by Dr. Robbins-Smith to approve the Planning and Shared Governance 2019-20 calendar with the suggested edits. Mr. Mixson abstained. The calendar was approved.

5. REVIEW OF INSTITUTIONAL SELF-EVALUATION REPORT

EMP Goal F: Enhancing Organizational Effectiveness

The committee reviewed and discussed all standards that were provided to the committee. Dr. Lewellen, Accreditation co-chair, took notes on the discussion and will incorporate the feedback on the ISER.

6. OTHER ITEMS FROM THE FLOOR

Ms. Kraye requested clarification of the closed board session item regarding the EPA settlement. Mr. Lopez explained that the district received a claim from the EPA that stated from 1976-1990 Cerritos College, along with other companies and educational institutions, disposed their toxic waste at a facility in Whittier that is now being fined by the EPA. The clean up to this facility is estimated to cost over \$200 million. There is law that states that those companies and educational institutions that disposed their toxic waste at this location, were to share the cost of the cleanup. The college's share of this cost is \$66,225.53. The district's legal counsel reviewed the claim and it was their recommendation that the district settle the claim which prevents the EPA from suing the district in the future.

7. NEXT MEETING – NOVEMBER 7, 2019

The next meeting is scheduled for November 7, 2019.

8. ADJOURNMENT

The meeting was adjourned at 2:54 p.m.