

CERRITOS COLLEGE
COLLEGE COMMITTEE ON PLANNING AND BUDGET
MEETING MINUTES
DECEMBER 5, 2019

Present: Felipe Lopez
Rick Miranda
Dr. Dilcie Perez
Dr. April Griffin
Humberto Solis
Patrick O'Donnell
Sandy Marks (Mason)
Adelle Krayner
Sunday Obazuaye

Deb Moore
Stephanie Rosenblatt
Kathy Hogue
Michele Kingston
Etta Walton
Linda Kaufman
Heather Johnson

Absent: Dr. Adriana Flores-Church
Yvette Tafoya
Graciela Vasquez

Dr. Michelle Lewellen
Michael Pierini

Guest: Dr. Gary Pritchard

1. CALL TO ORDER

Mr. Lopez called the meeting to order at 2:05 p.m.

2. APPROVAL OF MINUTES – November 21, 2019

It was moved by Ms. Hogue and seconded by Ms. Moore to approve the November 21, 2019 minutes. Dr. Griffin, Ms. Kingston, Ms. Marks, Mr. Miranda, Mr. Obazuaye and Mr. O'Donnell abstained. Ms. Rosenblatt and Ms. Johnson were not present for the vote. The minutes were approved as presented.

3. DRAFT 2018-19 AUDIT REPORT

EMP Goal D: Improving Internal and External Communication

Mr. Lopez reviewed the draft 2018-19 District Audit Report. The following was highlighted:

- The draft audit report will be going to the Board for approval on December 11
- The college is required by Ed Code to have an annual audit for each fiscal year
- The audit is due to the Chancellor's Office by December 31 of each year
- The auditors provide three (3) opinions on:
 - Financial Statements
 - Federal Awards
 - State Awards
- The Financial Statement got an unmodified opinion, which is the best audit opinion you can have. Also, there were no audit findings related to the financial statements.

- The Federal Awards also received an unmodified opinion. There was one significant deficiency noted which had to do with the reporting requirements to COD. This has been rectified with a corrective action plan which was reviewed by the auditors and accepted.
- The State Awards also received an unmodified opinion, with no audit findings.

The committee asked clarifying questions regarding the audit and the audit process. Mr. Lopez closed the discussion by noting that the 2018-19 district audit was a solid, clean audit.

4. FACULTY HIRING PRIORITIZATION RANKING

EMP GOAL D: Improving Internal and External Communication

Ms. Moore and Dr. Pritchard distributed the FHP Committee Final Rankings. Ms. Moore briefly described how the rankings were calculated, and noted that the first two positions (MA and Art/Ceramics) currently have no full-time faculty. Ms. Moore and Dr. Pritchard thanked Mr. Solis for his assistance with the FHP ranking process.

The committee asked when the FON would be available. Mr. Lopez noted that he is preliminary working on the FON number, but he is waiting for the funding formula information from the Chancellor's Office and reviewing 320 data to arrive at this number.

The committee reviewed the document and provided feedback. The next steps are that the committee will send a formal recommendation letter and the handout to Executive Council (EC). EC will review the rankings and will determine the number of new faculty based on the FON.

Mr. Miranda thanked the FHP committee for their work.

5. OTHER ITEMS FROM THE FLOOR

Mr. Lopez that starting with the January meeting, the committee will be transitioning to BoardDocs as the platform for agenda/minutes/handouts.

6. NEXT MEETING – JANUARY 16, 2020

The next meeting is scheduled for January 16, 2020.

7. ADJOURNMENT

The meeting was adjourned at 3:04 p.m.