

CERRITOS COMMUNITY COLLEGE DISTRICT
BUDGET DEVELOPMENT TIMELINE
 Planning Year 2022-2023

Planning and Budget (PBC) Activity
Board Activity

Business Office Activity
EC Activity

	ACTIVITY	DATE(S)
1	EC: Develop FTES Recommendation for 2022-23. Determine preliminary revenue estimates and assess key budget issues. Identify Budget Assumptions . Evaluation of current fiscal year program plan goals and objectives.	▶ Jan/Feb 2022
2	Business Office: Full-time Faculty Obligation Number (FON) is updated based on P1 data	▶ Jan 15, 2022
3	PBC Meeting: VPs Present Area Plans	▶ April 21, 2022
4	Business Office: Work with Departments to provide department budgets	▶ April 2022
5	Business Office: Full-time Faculty Obligation Number (FON) is updated based on P2 data (FON Compliance is determined)	▶ April 2022
6	PBC Meeting: Review / Recommend College Annual Plan	▶ May 5, 2022
7	Business Office: Receive the College Annual Plan	▶ May 5, 2022
8	Business Office: Prepare Preliminary Budget for EC review	▶ May 2022
9	Business Office: President/Superintendent/EC review and approval of Tentative Budget	▶ May 2022
10	Board: Approves Tentative Budget (Study Session)	▶ June 15, 2022
11	EC: Review/Recommend College Annual Plan	▶ July 2022
12	Business Office: Full-time Faculty Obligation Number (FON) is updated based on Annual data	▶ July 14, 2022
13	EC: Review budget resource allocations/ augmentations/ enhancements.	▶ July 14, 2022
14	PBC Meeting: Review draft College Annual Plan	▶ July 14, 2022
15	PBC Meeting: Review final College Annual Plan	▶ Aug 4, 2022
16	Business Office: President/Superintendent/EC review Adopted Budget	▶ Aug 5, 2022
17	Business Office: Books/General Ledger Closed	▶ Aug 12, 2022
18	PBC Meeting: Review and recommend Adopted Budget	▶ Aug 18, 2022
19	Business Office: Campus Budget Forum - 11AM-12:30PM; 5:30PM-7PM	▶ Aug 23, 2022
20	Budget available for Public Review	▶ Sept 4, 2022
21	Business Office: Faculty Senate (Present Budget)	▶ Sept 6/13, 2022
22	Board: Adopts Budget (Public Hearing)	▶ Sept 14, 2022
23	PBC Meeting: Approve Planning Calendar for Planning Year 2023-2024	▶ Jan. 2023