

DISTRICT COMMITTEE ON SAFETY
MEETING SUMMARY
September 18, 2019

PRESENT: Tom Gallivan
Debbie Buffington
Nancy Buvinger
Alicia Edquist
Richard Garcia
Judi Holmes
Lynn Laughon
Hillary Mennella
Patrick O'Donnell
Corina Rosas

ABSENT: Jose (Jay) Elarcosa
Joy Senf
Vacant (CCFF)
Vacant (Co-Chair)

GUEST(S): Shawna Baskette
Luz E. Ocampo
Meeting Secretary

1. CALL TO ORDER

Tom Gallivan called the meeting to order at 1:10 p.m. in LC-51.

All the Safety Committee members introduced themselves. We had 3 new members at today's meeting: Richard Garcia, Lynn Laughon and Corina Rosas

2. APPROVAL OF THE JULY 17 MEETING SUMMARY

The July 17, 2019 meeting summary was approved. Richard Garcia, Lynn Laughon and Alicia Edquist all abstained.

3. SAFETY WITHIN THE LRC BUILDING

The "soft" due date is August 7th. This will be a public document once it is completed. Tom Gallivan received a call from an instructor that a young man had spoken to a student, to say that he was a terrorist and that he had a bomb in his back pack. Information was gathered and the student sent a picture of the "terrorist" through his phone. Suspect was located at the "drop-off" zone, with his back pack and he was taken into custody. He was not a student. Rave Alert was sent out to all that were signed up to Shelter-in-place. The buildings, by the drop-off zone, were evacuated.

Tom Gallivan said we went to RAVE and away from Nixel. RAVE alert can be sent out with one push of a button. There were some issues. Patrick O'Donnell said that in some cases there are no cell number with Human Resources; old numbers got wiped out with the transition to RAVE. Also there was some missing data on some employees and sometimes only a landline number was listed. Lynn Laughon asked how was it "wiped" out. Patrick O'Donnell replied that they do not know but they are working on it. Tom Gallivan said the IT gets the data from Human Resources. Some numbers are/were not current.

Tom Gallivan talked about the Shelter in place; there has been questions. Lock down is creating a barrier between the threat and us. Have done the Shelter in place drill for the last two years and have trained on the active shooter drill at the same time. There is no secret when there is an active shooter. All classrooms are starting to be retrofitted with a thumb lock.

Shawna Baskette talked about de-briefing meeting, which she had with her staff, about the bomb threat. Came up with a priority list and consult it with the safety committee, i.e. – the priority of the items, are there any gaps and are some of them necessary? Faculty and staff, in the LRC building, were well prepared for the drill. There seemed to be a breakdown in communication, when they thought it was a Shelter in Place, which means no one out and no one in; other buildings occupants were seeking shelter at LRC and they (LRC) were not aware that they were. Shawna Baskette presented a list of all items, i.e. AED wall units, walkie talkies and gate for outer door.

4. ITEMS FROM THE FLOOR

Tom Gallivan said that he and Judi Holmes were working together with disabled students when it comes to drills. The alarms/lights on the walls – yellow light is for alert and the red light is for smoke.

5. NEXT MEETING DATE

The next meeting is scheduled for October 16, 2019 in LC-51.

6. ADJOURNMENT

The meeting adjourned at 2:10 p.m.