

DISTRICT COMMITTEE ON SAFETY
MEETING SUMMARY
September 19, 2018

PRESENT: David Moore
Tom Gallivan
Stephanie Barlow
Debbie Buffington
Karla Duarte
Alicia Edquist
Jose (Jay) Elarcosa
Omar Gutierrez-Rocha
Judi Holmes
David Tilahun

ABSENT: Nancy Buvinger
Pilar Mata
Hillary Mennella
Patrick O'Donnell

GUEST(S): Luz E. Ocampo
Meeting Secretary

1. CALL TO ORDER

David Moore called the meeting to order at 1:00 p.m. in LC-51.

2. INTRODUCITON OF NEW STUDENT MEMBER

The committee introduced themselves to new student member Omar Gutierrez-Rocha.

3. APPROVAL OF THE AUGUST 15 MEETING SUMMARY

The August 15, 2018 meeting summary was approved. Alicia Edquist abstained.

4. 2018/19 EARTHQUAKE AND SHELTER IN PLACE DRILLS

Tom Gallivan reported on the upcoming emergency drill for this year. He stated that the Great California Shakeout Drill is schedule for October 18, 2018 at 10:18 a.m. He asked if everyone on the committee had participated in a previous one and all said yes, with the exception of Omar Gutierrez-Rocha; he said he was a new freshman this year. Tom Gallivan said the Shelter in Place drill will be scheduled for the middle of April 2019 and that more information to follow. Judi Holmes inquired if anyone would be in place to demonstrate the evacuation of a mobility impaired person. Tom Gallivan said he will discuss the scenario with Judi Holmes and DSPS staff regarding this. He said that the purpose of the drill is not to evacuate mobility impaired students or staff but to only take them to the landing of the stairs. Judi Holmes she would like to see a drill on how to open up Evacu-chair cabinets and remove the chairs.

5. ITEMS FROM THE FLOOR

David Moore said he got a scheduled date of November 21st for Keenan to present to the committee a report on work injuries and claims. He also passed around a draft summary report from the accreditation process. David noted that one of the standards for Physical

Resources references a safe and secure campus. Below that standard number is a list of what is considered evidence that supports the college's commitment to meeting the standard. He pointed out that there is considerable safety related items that the campus provides, and it is impressive to see it listed in such a way. There was several questions regarding some of the specific items on the list, such as the R.A.D. training and others, and for the most part these were explained by Chief Gallivan. The accreditation evidence list compiled thus far is as follows:

- SWACC biannual and annual inspection reports
- Annual fire and life safety inspections
- Safteysnap form and historical spreadsheet
- District Committee on Safety agendas and minutes
- Emergency Operations Plan
- Emergency Preparedness Drills
- Emergency Evacuation Plans
- Emergency Poster and Flipchart
- Blue Light Emergency Phones
- Campus Police reports
- CAIR team agendas and minutes
- Safety Alerts
- Emergency text alerts
- Campus Police escorts
- R.A.D self-defense courses
- Active Shooter Training
- Hazardous Materials Locations Inventory
- DSA certified inspector's credentials
- ADA transition plan
- Playground Inspection report

David Moore commented on how many of the items on the list were a result of this committee's work and commended the group for their contributions.

6. NEXT MEETING DATE

The next meeting is scheduled for October 17, 2018 in LC-51.

7. ADJOURNMENT

The meeting adjourned at 1:30 p.m.