

DISTRICT COMMITTEE ON SAFETY
MEETING SUMMARY
September 20, 2017

PRESENT: David Moore
Tom Gallivan
Stephanie Barlow
Debbie Buffington
Nancy Buvinger
Pam Chambers
Alicia Edquist
Jose (Jay) Elarcosa
Judi Holmes
Pilar Mata
Diego Melendez
David Tilahun

ABSENT: Hillary Mennella
Patrick O'Donnell

GUEST(S): Luz E. Ocampo
Meeting Secretary
Dr. Adriana Flores-Church
Paul Stoner

1. CALL TO ORDER

David Moore called the meeting to order at 1:05 p.m. in LC-51.

2. INTRODUCTION OF NEW COMMITTEE MEMBERS

New committee members were introduced: Nancy Buvinger, Director of Human Resources & Risk Management, Pilar Mata, CCFC representative, and Diego Melendez, ASCC student representative.

3. APPROVAL OF THE MAY 17 MEETING SUMMARY

The May 17, 2017 meeting summary was approved with no abstentions.

4. HAZARD REPORTING PROJECT

David Moore acknowledged that with the Safety Snap reporting system now live on line, we should move forward and educate the campus about the service. Tom Gallivan asked how do we “mass” market or get the word out. David Moore said possibly the Daily Falcon, which was previously used last semester. Tom Gallivan said he would contact Public Affairs and utilize their expertise to get the information or link on the website. Pilar Mata inquired if the college could utilize a rotating banner on the college website home page. Diego Melendez said email is the best route to go for the students. Judi Holmes said the email is also best way for faculty. Chief Gallivan stated he would get with the Public Affairs staff and report back at the next meeting.

5. UPDATE ON FUNDS FOR SAFETY ISSUE

David Moore said that this topic was left over from June of 2017. We spent a little money on traffic signs. It turns out that those funds were not as fluid as they were initially described to be. It was more about spending the money and then getting reimbursed. He has to touch basis with the Vice President of Business Services to see if those funds are still available. If they are, we had talked about updating emergency phones. David Moore said that this was to replace interior emergency phones in some of the older buildings. There was a question regarding the blue light emergency phone project. David Moore informed the committee that ten more emergency phones are planned and five in the near future.

6. ITEMS FROM THE FLOOR

David Moore mentioned that the storm sewer project impacting the parking lot 7 should be completed by the end of the month. Diego Melendez asked if there was a campus crime report available and Tom Gallivan said that it is on the Cerritos College website. Tom Gallivan reminded the committee that the annual Evacuation Drill will take place on Thursday, October 18, 2017. He will be sending out an email to inform and update the Building Marshals.

Diego Melendez asked which buildings on campus have been retrofitted for seismic activity. David Moore replied that all new buildings are constructed to withstand the highest rating of seismic activity. After the Northridge earthquake, several buildings on campus were evaluated and retrofitted for seismic protection. These included the Social Sciences, Administration, Metals and Multipurpose buildings. The Health Science building did not require additional measures. Regarding other structures on campus, further research will be needed regarding the modular buildings, which are considered temporary. Alicia Edquist asked if that information would be available at the next meeting. David Moore replied that it would take more than one (1) month. Professional services may be required to determine if particular buildings were compliant with state guidelines for seismic engineering.

7. NEXT MEETING DATE – OCTOBER 18, 2017

The next meeting is scheduled for October 18, 2017 in LC-51.

8. ADJOURNMENT

The meeting adjourned at 2:00 p.m.