

DISTRICT COMMITTEE ON SAFETY
MEETING SUMMARY
October 16, 2019

PRESENT: Tom Gallivan
Debbie Buffington
Nancy Buvinger
Alicia Edquist
Jose (Jay) Elarcosa
Richard Garcia
Lynn Laughon
Diane Loera
Hillary Mennella
Patrick O'Donnell

ABSENT: Judi Holmes
Corina Rosas
Joy Senf
Vacant (Co-Chair)

GUEST(S): Luz E. Ocampo
Meeting Secretary

1. CALL TO ORDER

Tom Gallivan called the meeting to order at 1:10 p.m. in LC-51. All the Safety Committee members introduced themselves.

2. APPROVAL OF THE SEPTMEBER 18, 2019 MEETING SUMMARY

The September 18, 2019 meeting summary was not available; therefore it was not approved at this time.

3. I.S.E.R REVIEW

Tom Gallivan said he sent this out for review. Shawna Baskette is on the Accreditation Committee and she sent out these separate sections, that she asked for feedback from the Safety Committee. Let's start with 3B1, which is the Physical Resources. Tom Gallivan asked that the committee glance through it and we will go through the question. Patrick O'Donnell said that he believes they want us to read through the entire thing. Tom Gallivan said he would send the whole document to everyone on the committee, so that they can read it and then bring the updated feedbacks to the next meeting.

4. EMERGENCY POSTER & FLIPCHART

Tom Gallivan said that the poster is supposed to be in everyone room. He had his staff go through and change the phone number on each poster. The QR code needs to be changed as well. Jay Elarcosa asked that if during an earthquake drill should we have to evacuate the classroom. Tom Gallivan said yes since we are simulating an earthquake. Patrick O'Donnell said that even the Alert announcement says to evacuate. Tom Gallivan said that the Flip Charts should be in all buildings. Debbie Buffington said that some of them are coming off the walls, where they are placed. Lynn Laughon asked if it this was the most current map in it. Tom Gallivan said it was at that time and it should be reviewed annually & we will need

to see how often it may need to be replaced. Richard Garcia mentioned how we can “market” it. Tom Gallivan said he could include it in his Falcon Day presentation.

5. EARTHQUAKEDRILL

Tom Gallivan answered the question on the meeting areas 2 and 3, for evacuations due to the current construction. Area 2 will be moved to Area 3 and Area 3 will be moved closer to the Auto Partner’s building temporarily. Tom Gallivan mentioned that barricades should be set for safety precautions, near parking lots. You will also be getting your RAVE messages on your cell phone. If any employee comes across an emergency, during the drill, notify the building marshal and make sure you state, “this is not part of the drill”.

6. ITEMS FROM THE FLOOR

Tom Gallivan said he received one Safety Snap since the last meeting. A student was concerned because his vehicle rides very low to the ground and when he pulled into Lot 10 the front of his car scraped, causing his bumper to come off. He just wanted Chief Gallivan to be aware. Lynn Laughon asked what “Safety Snap” is. Tom Gallivan said that it is a hazards report where anyone that notices physical problems on campus can report it. This link is on the college website.

Jay Elarcosa asked what the status on smoking, on campus, is. Hillary Mennella said they (Los Comrades) are presenting it to the board, as informational only, at tonight’s Board meeting. Lynn Laughon asked what is the districts stance on skateboarders on campus and is it in the policy is. Tom Gallivan replied that it is in the policy; they informally impose it as students use it as a mode of transportation. Lynn Laughon said that it is a big liability if accidents happen. Lynn Laughon asked why no one is enforcing this policy. Tom Gallivan said it has not been addressed and that is why it has not come up.

7. NEXT MEETING DATE

The next meeting is scheduled for November 20, 2019 in LC-51.

8. ADJOURNMENT

The meeting adjourned at 2:00 p.m.