

DISTRICT COMMITTEE ON SAFETY
MEETING SUMMARY
November 15, 2017

PRESENT: David Moore
Tom Gallivan
Stephanie Barlow
Debbie Buffington
Nancy Buvinger
Pam Chambers
Alicia Edquist
Jose (Jay) Elarcosa
Diego Melendez
Patrick O'Donnell
Paul Stoner

ABSENT: Judi Holmes
Pilar Mata
Hillary Mennella
David Tilahun

GUEST(S): Luz E. Ocampo
Meeting Secretary

1. CALL TO ORDER

David Moore called the meeting to order at 1:05 p.m. in LC-51.

2. APPROVAL OF THE OCTOBER 18 MEETING SUMMARY

The October 18, 2017 meeting summary was approved with one abstention by Nancy Buvinger.

3. SAFETY SNAP UPDATE

David Moore reported on safety snap messages from last month. He stated that this will be a standard practice moving forward to keep the committee informed of the safety snap reports and the corrective action to legitimate hazards. Last month there were two safety snap reports, one was only a housekeeping concern so that was not shared with the committee. The second concerned a sharp edge on a handrail at the Administration building. This hazard was addressed the same day and corrected. Chief Gallivan stated that he continued to work with campus entities to get the word out about safety snap, and that this would probably need to be communicated every semester.

4. REVIEW OF GREAT CALIFORNIA SHAKE OUT DRILL

Chief Gallivan provided a summary of the Great California Shakeout Drill conducted on October 19th at 10:19 a.m. Although there were some minor issues, he considered the drill a success. There was some discussion regarding a wheelchair bound student needing assistance, and his refusal to evacuate until someone assisted him. The Chief explained the protocols for evacuation during a drill and during an actual event. Patrick O'Donnell was the area leader and was familiar with the incident. He stated that Campus Police arrived at the building, took the student's information, and explained the procedures to the student.

5. ITEMS FROM THE FLOOR

Pam Chambers inquired about future training for active shooter on campus. Chief Gallivan replied that he prefers to do specific divisional training and would be more than happy to present at a division or department meeting. He stated these trainings work well in that the training is specific to the buildings that these staff occupy, and best serve the training needs in case of an active shooter. The Chief went on to discuss his "Coffee with a Cop" program, which he conducts regularly in BK 111. Patrick O'Donnell stated that five more emergency phones will be active this week.

6. NEXT MEETING DATE – DECEMBER 20, 2017

The next meeting is scheduled for December 20, 2017 in LC-51.

7. ADJOURNMENT

The meeting adjourned at 1:45 p.m.