

DISTRICT COMMITTEE ON SAFETY
MEETING SUMMARY
November 20, 2019

PRESENT: Tom Gallivan
Jay Moore
Debbie Buffington
Alicia Edquist
Jose (Jay) Elarcosa
Judi Holmes
Diane Loera

ABSENT: Nancy Buvinger
Richard Garcia
Lynn Laughon
Hillary Mennella
Patrick O'Donnell
Corina Rosas
Joy Senf

GUEST(S): Luz E. Ocampo
Meeting Secretary

1. CALL TO ORDER

Tom Gallivan called the meeting to order at 1:11 p.m. in LC-51. He introduced the Interim Director of Physical Plant Jay Moore to the committee. All the Safety Committee members introduced themselves.

2. APPROVAL OF THE SEPTEMBER 18 & OCTOBER 16, 2019 MEETING SUMMARIES

The September 18, 2019 meeting summary was approved and Diana Loera abstained. The October 16, 2019 meeting summary was not available; therefore it was not approved at this time.

3. STANDARD PHYSICAL RESOURCES REVIEW

Tom Gallivan said this was regarding the ISER and he sent it out, to the group, but did not get any responses. Not much to talk about at this time.

4. EVACU MAP REVIEW

Tom Gallivan talked about the board hiring a consulting group to review the safety and protocols in place at the college. This was approved by the board. They would be reviewing the map. The consulting group would be coming out in February 2020 and there will be some on-line training; they will also be reviewing some of the terminology. They will be re-doing our emergency operations plan. There is an addendum with the consulting group to have a town hall meeting with the disabled students.

Judi Holmes asked if all the doors are done. Tom Gallivan said they were not all done yet. Jay Moore said that Facilities were still working on them, replacing the inside key way with a thumb turn. Tom Gallivan said there is a red button that you hit, on doors that lock electronically, and it will automatically lock the door. To unlock it again, it would just need to turn the button.

5. ITEMS FROM THE FLOOR

Diane Loera asked if the board had approved the consultant group and what is their name. Tom Gallivan said the group was approved and their name is West Coast Consulting Group. They are working on the details of the contract. Their area of expertise is in community colleges.

Tom Gallivan said he had a meeting with “Dean” Mixson on the keys to the Evacu chairs and maybe to have them keyed to the classroom door. He said there is a work order to have this done. Jay Moore asked how often they were inspected and Tom Gallivan said annually but maybe it should be more often. Diane Loera asked if the college has a PM Earthquake Drill. Tom Gallivan said he tried starting one about 2 years ago but did not get a response.

6. NEXT MEETING DATE

The next meeting is scheduled for January 15, 2020 in LC-51.

7. ADJOURNMENT

The meeting adjourned at 1:55 p.m.