PROGRAM REVIEW

TO: Members of the Program Review Advisory Committee

FROM: Stephanie Rosenblatt, Co-Chair

DATE: November 13, 2017

SUBJECT: **November 7, 2017 Minutes of IPR Meeting**

In attendance at the meeting were:
Angie Conley, Co-Chair
Jan Connal
David Fabish
Reuben Foat
Chad Greene
Kadie Gurley
Rebekah Hathaway
Kathy Hogue
Ernest Lew
Colleen McKinley
Sunday Obazuaye
Dr. Patricia Robbins Smith
Stephanie Rosenblatt Co-Chair
Angela Teshima (Blackburn)
Graciela Vasquez

Absent
Miriam Tolson

Guests:
Ni Bueno
Dan Smith

1. **Introductions –** The committee introduced themselves to Ni Bueno welcomed her or her visitation. There was one new member joining the committee: Chad Greene, a temporary replacement for Mark Olague (LA). Angela Teshima was sitting in for Kristi Blackburn.
2. **Visitation Health Education –** Ni Bueno shared her goals and SWOT analysis with the committee. The committee suggested several changes to the report: making the goals more specific, adding in long-term goals since this is a 5-year plan, adding in a goal that addresses equity issues relating to the gap of success rates between various groups. Angie Conley volunteered to work with Bueno to complete the changes before the next committee meeting so the committee would be able to vote on the report either via email or at the 11/21 meeting.

3. **Approval of Minutes 10-03-17 –** The minutes were approved with corrections.
4. **Review of Program Updates** – **Welding** was running late submitting the first draft, but subcommittee members were confident that the program would still be able to make the deadline. **Biology** will present its report at the next committee meeting on 11/21.
5. **Items from the Floor –** Stephanie Rosenblatt announced that she would be updating the program review website to meet accessibility standards before the semester ended and that she would be trying to fill in for Miriam while she was out on medical leave.

Next Meeting Scheduled for
Tuesday, November 21, 2017
3:00 P.M.
MCIS 109