

## PROGRAM REVIEW

TO: Members of the Program Review Advisory Committee

FROM: Daniel Hernandez, Academic Affairs

DATE: November 28, 2018

SUBJECT: **November, 20 2018 Minutes of IPR Meeting**

### **In attendance at the meeting were:**

Sunday Obazuaye (Co-Chair)  
Rebekah Hathaway  
Ernest Lew  
Omar Gutierrez-Rocha  
Stephanie Rosenblatt

### **Absent**

Stephanie Rodriguez  
Angie Conley (Co-Chair)  
Graciela Vasquez  
Reed Brown  
Reuben Foat  
Collen McKinley  
Patricia Robbin Smith  
Kathy Hogue  
Kristi Blackburn  
Guillermo Rivera

### **Special Guests**

Edward Rother

1. **Introductions & Welcome** – The committee introduced themselves, and welcomed Edward Rother listed under Special Guests
2. **Approval of Minutes** – The committee did not hold quorum. Therefore, minutes will be voted on the next meeting.
3. **Architecture Visitation** – Architecture brought in their final report to be reviewed by the committee. Edward presented the report and went over some of their weaknesses, strengths, and goals. Some of the weaknesses that this program faces are that the department does not offer any distant education courses. They also need to put all of their classes on Canvas. Some strengths that Edward highlighted were that the program has a retention rate of 86% and a completion rate of 77% which are above the institutional set standards. Goals were well thought and plentiful. Some of the goals include; creating new certificates for the program, preparing instructors on offering Distant Education courses, and

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developing a tool to track students who discontinue their academic studies, have transferred, or found employed. The committee offered some feedback to introduce more numerical data which will help future faculty in reaching those goals and also include the SLOs appendix in their final report. The committee could not vote to approve since there was no quorum. This report will be voted on next meeting.

4. **Review of Programs Updates** – History is up next for their visitation and have completed their rough draft. They are to present their final draft at the next meeting.
5. **IPR Orientation Workshop** – Orientation for next year's cycle will be on Thursday, November 29<sup>th</sup> at 11 AM (CTX)
6. **Items from the Floor** – No items from the floor

**Meeting Adjourned at 3:43 PM**  
**Next Meeting is December 4, 2018**