

PROGRAM REVIEW

TO: Members of the Program Review Advisory Committee
FROM: Daniel Hernandez, Academic Affairs
DATE: November 14, 2018
SUBJECT: **November, 6 2018 Minutes of IPR Meeting**

In attendance at the meeting were:

Angie Conley (Co-Chair)
Sunday Obazuaye (Co-Chair)
Rebekah Hathaway
Graciela Vasquez
Reed Brown
Alex Classing
Ernest Lew
Reuben Foat
Collen McKinley
Patricia Robbin Smith
Kathy Hogue

Absent

Stephanie Rodriguez
Stephanie Rosenblatt
Guillermo Rivera
Omar Gutierrez-Rocha

Special Guests

Amy Holzgang
Mathew Dunn
Mark Fronke

1. **Introductions & Welcome** – The committee introduced themselves and welcomed the Sociology Department faculty listed under Special Guests and also SLOs Coordinator Mark Fronke
2. **Approval of Minutes** – The committee approved the minutes from October 16, 2018.
3. **Sociology Visitation** – Sociology Department brought in their final report to be reviewed by the committee. They spoke about some of the goals their department had and some troubles they had. They talked about how in the last two years they lost about 2/3rd of their department. Going forward they are trying to define who they are and what their goals are. They are still trying to figure out

how they can achieve them. One of their goals is trying to increase the success rate of 200 level courses. Another goal is trying to create a more solid SLOs cycle within the department. They also want to offer more online courses and programs. The committee noted that Sociology should state that they would like to lower their class size from 60 to 40. Sociology would like to increase the number of Sociology Majors. They want to highlight the benefits of majoring under their department. Enrollment is soft for certain courses and would like to increase the number of students that take those courses. The department is thinking about introducing a seminar course which would explore different sociology topics. They would also like to revise and create new courses that reflect the state of the sociology discipline. The committee would like more detailed data regarding age, gender, race, etc. from the Sociology Department. The committee unanimously approved the Sociology Report.

4. **Review of Programs Updates** – Architecture is due in two weeks. They turned in their final draft to the committee. They are ready for the visitation for the next IPR meeting. History has turned in their draft and has received feedback and know of their visitation date. Spring visitations, Political Science is in the works and preparing for their review.
5. **SLO Appendix** - Mark Fronke brought in the Appendix E document that was created in the SLOs committee meeting. The purpose of this document was to make it more clear in how the process for program review works. Mark wanted to make it more accessible. SLOs report data will lead to discussions within departments in order to improve instruction and to increase the frequency and quality of assessing. Mark wanted to let the committee know that this document is going to make it easier for program review regarding SLOs assessment. The committee voted on this new document to be added onto the appendix for Spring 2019: The committee approved the document.
6. **2019/20 Cycle Liaison Assignments** – Angie filled and assigned Liaison Leads for next year’s review cycle.
7. **IPR Orientation Workshop** – Orientation for next year’s cycle will be on Thursday, November 29th at 11 AM (CTX)
8. **Items from the Floor** – One of the committee members was nominated for CSA president.

Meeting Adjourned at 4:12 PM
Next Meeting is November 20th 2018