

PROGRAM REVIEW

TO: Members of the Program Review Advisory Committee

FROM: Daniel Hernandez, Academic Affairs

DATE: October 03, 2019

SUBJECT: **October 01, 2019 Minutes of IPR Meeting**

In attendance at the meeting were:

Sunday Obazuaye (Chair)
Rebekah Hathaway
Henrietta Hurtado
Carmen Lizarraga
David LI
Nicole Iwaz
Andrew Vines
Collen McKinley
Graciela Vasquez

Absent

Mark Olague
Stephanie Rosenblatt
ASCC Representative
Fine Arts Representative
IERP Representative
Ernest Lew
Patricia Robbins Smith
Business Ed. Representative

Special Guests

(No special guests)

1. **Introductions & Welcome** – Committee Chair Sunday Obazuaye welcomed members to the meeting. The meeting began at 3:12 pm

2. **Approval of Minutes 09/17/19** – Committee member Carmen Lizarraga motioned to approve the 09/17 minutes. Seconded by Nicole Iwaz. Andrew Vines, Colleen McKinley, and Graciela Vasquez abstained. The committee unanimously approved the minutes from 09/17.
3. **Math Visitation** – Math visitation was rescheduled to October 15, 2019. The committee voted to reschedule due to needing more time to review the programs rough draft.
4. **Confirm Handbook update with New Member's Protocol** – The committee approved adding the New Member's Protocol to the program review handbook.
5. **Review of Programs update and Liaisons** – Women's and Gender studies have turned in their rough draft. They will review on November 5th 2019. Followed by Philosophy on November 19, 2019. Graciela Vazquez noted that there is a concern of lack of proper data in the Women's and Gender studies rough draft. Andrew Vines stated that programs up for review should contact IERP once again for proper data due to management change.
6. **IPR Orientation 2020-2021 programs up for review – October 29, 2019 (BE120)** – Orientation for the 2020-21 cycle is on October 29, 2019 in BE120 at 11 AM. Daniel sent out email invitation to all committee members in case they want to attend.
7. **Review 2020 – 2021 Calendar** – Changes were made to the 2020 – 21 cycle calendar. 12/15/2020 is the new date for Theater rough draft. 01/11/2021 is the new date for Child Development final draft.
8. **Extensive Laboratory Classification requirements?** – Sunday asked if the committee was familiar with ELC requirements for the college. Programs with labs need to be recertified every 6 years alongside their program review self-study. Sunday asked if they should require this in the program review process. The committee will further discuss this and will contact the ELC committee in order to continue to the conversation.
9. **Liberal Arts Representative?** – Committee member Mark Olague scheduled a class during meeting times. There was talk of a replacement for him for the semester, however, Liberal Arts is still searching for a replacement.
10. **Items from the floor** – Sunday asked the committee if anyone would like to volunteer to fill in for him during planning and budget committee meetings when he is not able to attend. Rebekah Hathaway offered to fill in. The resolution against Plastics and Composites and Engineering Design Technology that was passed last spring has been lifted. There was an ISER Feedback Document that was presented to the committee. The document discusses standards that relate to program review. Sunday asked the committee to examine it and will be discussed at the following meeting.

Meeting Adjourned at 3:53 PM
Next Meeting is October 15, 2019
LA 210