



Social Media Directory Form

Please complete this form and return to the Office of Public Affairs: PublicAffairs@cerritos.edu

DIVISION/DEPARTMENT/CLUB BEING REPRESENTED _____

SOCIAL MEDIA HANDLE (e.g. @cerritoscollege, @cerritoscollegepres, @drjferro_) _____

(Best Practice: Use "Cerritos College" in your social media handle to help users identify with the College)

SOCIAL MEDIA PLATFORM BEING USED Facebook Twitter Instagram YouTube
 SnapChat Other _____ (Select all that apply)

WILL YOU BE CREATING A NEW ACCOUNT, OR MAINTAINING AN EXISTING ACCOUNT?

New Existing

Existing Account Handle(s) _____

PRIMARY PAGE ADMINISTRATOR (For complete social media guidelines please refer to AP 3070.)

Name _____ Title _____

Department _____ Email _____ Phone _____

CO-PAGE ADMINISTRATOR

NAME _____ TITLE _____

DEPARTMENT _____ EMAIL _____ PHONE _____

Do you have a group email? YES NO

If no, please contact the IT Department at helpdesk@cerritos.edu to establish one.

DIVISION/DEPARTMENT/CLUB EMAIL _____@cerritos.edu

NAME OF DIVISION SUPERVISOR

Primary Page Administrator

Signature

Date