

# OFFICE OF HUMAN RESOURCES



**To:** All Employees  
**From:** Dr. Adriana Flores-Church, Vice President of Human Resources/Assistant Superintendent  
**Date:** March 16, 2020  
**Subject:** Home Isolation Recommendation

California Gov. Gavin Newsom on Sunday, March 15, 2020, called for home isolation of everyone in the state over age 65 and people with chronic health conditions, both high-risk populations. If you meet these criteria, we recommend that you follow Gov. Newsom's directive and proceed to home isolation.

During your home isolation, there are options available to you to stay in paid status. Please contact your supervisor or Human Resources.

Given that this is a rapidly developing situation, we will continue to monitor developments and update our course of action as new information becomes available through the CDC. Do not hesitate to contact me if you have any questions.

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