

# Sabbatical Leave Committee

## Agenda/Minutes of March 12, 2021

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*Convener/Recorder:* Julie Davis, Chair

*Present:* Aeryn, Teresa; Davis, Julie; Fortner, Tony; Graf, Marvelina Kalt, Kolleen; Moskun, Amy; Lopez, Christine; Macias, Sergio; Palma, Jennifer; Pereira, Paula

*Excused:*

### **AGENDA**

1. On Tuesday, March 9, 2021, the Faculty Senate passed a resolution that the Sabbatical Leave Committee is to conduct a review of the allegation of plagiarism of a 2021-2022 Sabbatical Leave Application
2. Committee to meet and discuss how to conduct the review of an allegation of plagiarism of a 2021-2022 Sabbatical Leave Application

### **MINUTES**

1. The Sabbatical Leave Committee met on Friday, March 12, 2021 and discussed and agreed to the following: the time frame of the review, the plagiarism statement that will be used as the criteria for the review, the guidelines for written documents required by the Committee in order to conduct the review, and the email correspondence that would be sent to each party involved in the review. Consensus was achieved for all of the above-stated.
2. The chair of the SLC agreed to communicate the time line of the review with the Faculty Senate President and also to request that the SLC be put on the Faculty Senate Agenda on April 6, 2021
3. The chair of the SLC agreed to communicate with both parties involved in the review process of the following: the time frame of the review, the plagiarism statement that will be used as the criteria for the review, as well as, the guidelines for written documents required by the Committee in order to conduct the review.