

Sabbatical Leave Committee

Agenda/Minutes of September 24, 2019

Convener/Recorder: Julie Davis, Chair

Present: Alenikov, Teresa; Davis, Julie; Fortner, Tony; Graf, Marvelina; Kalt, Kolleen; Lopez, Christine; Lopez, Manuel; Palma, Jennifer; Pereira, Paula

Excused: None

Visitors: Applicant #1, Applicant #2, and Applicant #3

AGENDA

1. Meet with:
 - a. Applicant #1, 11:05-11:25 am
 - b. Applicant #2, 11:30-11:50 am
 - c. Applicant #3, 11:55-12:15 pm

MINUTES

1. The Committee met with three applicants applying for sabbatical for the 2020-2021 academic year. The Committee engaged each applicant for approximately 20 minutes. The Committee asked questions of each applicant about their sabbatical project goals and provided suggestions to enhance clarity of their applications.
2. The Committee notified each applicant of the two-week revision timeline pursuant to the *CCFF Collective Bargaining Agreement*. The due date is set for October 8, 2019.
3. The Committee notified each applicant that revisions were to be uploaded to the Committee's Canvas site on the due date and that a Canvas invitation would be sent to each applicant (on 9-24-19) to be able to perform the upload.