

Sabbatical Leave Committee

Tuesday, Oct 31, 2017

Present: Manuel Lopez, Julie Bathke, Paula Pereira, Kolleen Kalt, Marvelina Graf, Julie Davis, Teresa Alenikov, Anthony Fortner, Christine Lopez. Absent: None. Quorum present.

- I. Meeting called to order 11:10 a.m.
- II. Discussed needed revisions for applications 1 and 2 to coordinate committee feedback.
- III. Disposition: Applicant one needs significant revisions. Mentors Bathke and C Lopez will meet with him in person to discuss. Applicant two needs revisions for clarity of purpose, objectives, itinerary and service to College. Each applicant requiring revisions will be provided the relevant written memo with one week to post revised versions on Canvas.
- IV. Meeting adjourned at 12:30 p.m.
- V. Next meeting Nov 14, 11 a.m., Health Occupations Skills Lab computer lab room 110. Agenda: discuss revisions for applicants 3 and 4.