



SLO Committee Minutes

Date: August 26, 2019

Time: 3:00 – 4:30 p.m.

Location: SS 141

Division	Role	Name	08/26/2019	09/23/2019	10/14/2019	10/28/2019	11/25/2019	12/09/2019
Business	SLO Coordinator	Mark Fronke	P					
Counseling	SLO Coordinator	Chelena Fisher	P					
CCFF	Faculty	Pauline Acosta	A					
Counseling	Faculty	Veronica Herrera	A					
Curriculum	Faculty	Carrie Edwards	A					
DSPS	Faculty	Rachel Martinez	P					
Faculty Senate	Faculty	Michelle Lewellen	A					
Fine Arts & Comm.	Faculty	Sergio Teran	P					
Health Occupations	Faculty	Kelli Brooks	A					
HPEDA	Faculty	Jennifer O'Connor	P					
		Jaclyn Ronquillo-Adachi						
HSS	Faculty	Jaclyn Ronquillo-Adachi	P					
Liberal Arts	Faculty	Lee Anne McIlroy	A					
Library/LRC	Faculty	Lorraine Gersitz	P					
SEM	Faculty	Chace Tydell	P					
Technology	Faculty	Chuong Vo	P					
IERP	ACCME	Vacant	A					
Academic Affairs	ACCME	Colleen McKinley	P					
Student Services	Administration	Dilcie Perez	A					
Student Services	ACCME	Shawna Baskette	A					
Academic Affairs	Administration	Gary Pritchard	A					
CSEA	Classified	Erik Duane	A					
ASCC	Student	Vacant	A					

	Summary of Discussion
Meeting Called to Order	SLO Coordinator, Mark Fronke, called the meeting to order at 3:06 P.M.
1. Introductions of all SLO Committee members	The committee welcomed each other to the meeting.
2. Approval of Minutes from April 22, 2019 meeting.	Based on a motion by Jaclyn Ronquillo-Adachi with a second from Chace Tydell, the committee voted to approve the minutes from April 22, 2019.
3. Review of 2019/2020 academic year a. Roster b. Meeting Schedule c. Draft of Goals for the Committee	<p>Mark informed the committee that the roster for the committee has been updated on the website.</p> <p>There's no representatives from IERP or the classified staff, these are currently vacant positions.</p> <p>Mark stated this is his final year as SLO Coordinator. He will be advising Senate President, April Griffin, to begin transition process.</p> <p>Mark Fronke reminded the committee that meeting will be relocated to room SS138 for 10/28/19, 11/25/19, and 12/9/19. In addition, one of the future dates will be canceled.</p> <p>Assessment deadline for Fall 2019 is January 24, 2020. Faculty should be encouraged to complete the assessments earlier than the deadline and to consider building assessments into their grading process.</p> <p>Mark Fronke discussed SLO Goals for 2019-2020 and are attached and incorporated into the minutes by reference.</p> <p>By consensus, the committee approved the goals of committee for the 2019-20 academic year.</p>
4. Report on eLumen a. Current status b. Summer meeting with eLumen representatives c. eLumination users conference d. Update on Canvas integration	<p>Mark Fronke advised the committee that eLumen continues to display data errors and challenges in performing certain functions. In June 2019, a meeting was held with Rick Miranda, Vice President of Academic Affairs; Matt Coombs and Robyn Tornay from eLumen; Carrie Edwards, Andrew Mas and Phally Lay from the Curriculum Committee and Mark Fronke from the SLO Committee. The purpose of the meeting was to discuss the issues we have been experiencing in the functionality of eLumen. During the meetings, a laundry list of issues were discussed including:</p> <p>Canvas to eLumen integration</p>

	<p>Duplicate courses Errors in the division designation of some departments Missing CSLOs Problems with different versions of courses and CSLOs</p> <p>The eLumen representatives assured the College that the issues have been recognized and will be addressed. One of the overall contributors to the issues we have seen is the fact that Cerritos (as a 'beacon' site) was a very early adopter of the software for tracking CSLOs. The curriculum module was adopted later which introduced conflicting data with the existing data. These conflicts have yet to be fully resolved.</p> <p>One solution that was discussed was to extract the current data, perform a cleanup procedure to eliminate the conflicts and purge data before a certain historical date, and then import the 'cleaned up' data into a fresh data file. This will be reported to the Coordinating Committee.</p> <p>Until a decision is reached regarding the data 'clean up' solution, eLumen will continue to provide other work around solutions.</p> <p>Mark Fronke attended eLumen Conference in July. Learned other schools had better time with eLumen.</p> <p>Mark informed the committee of the progress on integrating elumen with Canvas. Currently, the two programs are linked, but the integration features are not working properly. Mark will continue to work with elumen and Dave Gunn (Canvas administrator) to a solution.</p> <p>The committee discussed the situation with eLumen and the general consensus was summed up by Chase Tydell "We have been their guinea pigs and they owe it to us to fix it properly".</p>
<p>5. Items from the floor</p>	<p>A discussion was held regarding the use of PARSCORE for gathering assessment data. We have not heard from any faculty who have had issues/concerns with PARSCORE. Chace Tydell reported that faculty are reluctant to use the program since the PARSCORE forms are not readable by a regular scantron machine and they don't generate the same data.</p> <p>Action item for accreditation related to SLO. One of the standards of accreditation requires the College to ensure every student receives a course syllabus. Mark Fronke agreed to reach out to the accreditation chairs regarding any actions necessary for the SLO Committee to implement regarding this concern.</p> <p>A discussion was held regarding potential solutions</p>

	<p>Chace Tydell suggested to confirm that syllabus were sent out during a Division meeting and suggested Deans send out email to make sure we post to rosters plus.</p> <p>Jaclyn Ronquillo-Adachi suggested Department Chairs send out confirmation for part-time faculty.</p> <p>Jaclyn asked what is the correct response be when responding to adjunct faculty inquiring if they are mandated to report SLO assessment.</p> <p>Mark Fronke responded to Jaclyn. Best response is to say, "If you're interested in what they're learning and what students struggle with then you should participate". He agreed to reach out to the Stephanie Rosenblatt and/or Kimberly Rosenfield regarding this issue.</p>
8. Meeting Adjourned	SLO Coordinator, Mark Fronke, adjourned the meeting at 4:01 P.M.