



SLO Committee Minutes

Date: September 23, 2019

Time: 3:00 – 4:30 p.m.

Location: SS 141

Division	Role	Name	08/26/2019	09/23/2019	10/14/2019	10/28/2019	11/25/2019	12/09/2019
Business	SLO Coordinator	Mark Fronke	P	P				
Counseling	SLO Coordinator	Chelena Fisher	P	P				
CCFF	Faculty	Pauline Acosta	A	A				
Counseling	Faculty	Rigo Castro	A	P				
Curriculum	Faculty	Carrie Edwards	A	A				
DSPS	Faculty	Rachel Martinez	P	P				
Faculty Senate	Faculty	Michelle Lewellen	A	P				
Fine Arts & Comm.	Faculty	Sergio Teran	P	P				
Health Occupations	Faculty	Kelli Brooks	A	A				
HPEDA	Faculty	Jennifer O'Connor	P	A				
		Jaclyn Ronquillo-Adachi						
HSS	Faculty	Lee Anne McIlroy	P	A				
Liberal Arts	Faculty	Lorraine Gersitz	A	A				
Library/LRC	Faculty	Lorraine Gersitz	P	P				
SEM	Faculty	Chace Tydell	P	P				
Technology	Faculty	Chuong Vo	P	P				
IERP	ACCME	Vacant	A	A				
Academic Affairs	ACCME	Colleen McKinley	P	A				
Student Services	Administration	Dilcie Perez	A	A				
Student Services	ACCME	Shawna Baskette	A	A				
Academic Affairs	Administration	Gary Pritchard	A	A				
CSEA	Classified	Erik Duane	A	P				
ASCC	Student	Vacant	A	A				

	Summary of Discussion
Meeting Called to Order	SLO Coordinator, Mark Fronke, called the meeting to order at 3:11 P.M.
1. Introductions of all SLO Committee members	The committee welcomed each other to the meeting and introduced themselves.
2. Approval of Minutes from August 26, 2019 meeting.	Based on a motion by Jaclyn Ronquillo-Adachi with corrections, a second from Chace Tydell, the committee voted to approve the minutes from August 26, 2019.
3. Report to Coordinating Committee A. Report on eLumen B. Test Environment	<p>Mark Fronke confirmed his attendance for once a semester coordinating committee on September 9, 2019.</p> <p>Mark Fronke presented 'Goals for 2019/2020 academic year' that were approved at August 26, 2019 SLO Committee meeting.</p> <p>Also mentioned agenda, rosters, and presentations are updated on SLO website and will continue to be updated.</p> <p>Mentioned vacancy in IERP Rep and ASCC Rep.</p> <p>CSEA Classified Rep has been filled by Erik Duane.</p> <p>Discussed eLumen and mentioned summer eLumen conference.</p> <p>Mark Fronke brought up reoccurring problems within eLumen. Fronke observes problems with the data. For example, there are reports have three different versions of Accounting 101. The problem is that the College has used eLumen for SLO assessments for years. Recently, we implemented the curriculum module. All other Colleges implemented curriculum and the SLO assessments together which is how eLumen is designed to operate.</p> <p>In a meeting this summer, the eLumen representatives suggested to purge SLO data before a certain date. This should help make elumen run more efficiently and faster. Then, they could extract the database information into a clean file, and import the data into a new 'shell.'</p> <p>Mark Fronke stated this test trial run should be performed by eLumen without a fee paid by the College. Chace requested clarification on who will be financially responsible for trial run.</p> <p>Chuong Vo requested clarification on eLumen errors. From his understanding, adding additional features caused errors. Vo is unsure what is the dilemma with</p>

	<p>eLumen. Suggested we revert to stage where problems were non-existent.</p> <p>Michelle Lewellen stated that the Senate and Department Chairs, and the Board will not agree to remove all of the data. Mark Fronke interjected and clarified that all data will not be erased, just data before a certain date. eLumen would provide their own manpower. Data from 2010 or 2013 and duplications will be purged. Versioning of the data is the cause of many of the errors and duplications.</p> <p>Michelle Lewellen stated that faculty are not interested in further frustrations with eLumen and will need to be convinced of further changes to eLumen. Many faculty have resolved to accept current eLumen environment.</p> <p>Committee collaborated on best solution. There should remain a live version. To test viability of solution, there should be a test version. Then, after the test version is fully vetted, a decision will be made to use the test version as the live version.</p> <p>Mark Fronke to confirm financial responsibility. Fronke will get with Rick Miranda, Carrie Edwards, Andrew Maz, Matt Combs (CEO of eLumen), and Robyn Tourney (Customer Service Representative) on how to proceed.</p>
<p>4. Review of SLO Coordinator responsibilities</p>	<p>Mark Fronke handed out the document drafted by the Faculty Senate which describes the responsibilities of the SLO coordinator. He mentioned his position is actually two different positions. One position is the SLO Coordinator and the other position is the Data Steward.</p>
<p>5. Review of eLumen Data Steward responsibilities</p>	<p>Mark Fronke was asked by April Griffin to list responsibilities of Data Steward. Fronke handed out a document which lists the responsibilities of the data steward and clarified that the "dataload" into eLumen is the Rosters, Student names into each section, faculty, and course sections. The data load does not affect curriculum.</p> <p>The Committee suggested the addition of "Curriculum Chair" to be added to item 5 of Data Steward responsibilities.</p>
<p>6. Discussion of Program SLOs and Guided Pathways Project</p>	<p>Mark Fronke had a conversation with the SLO Coordinator at Santa Ana College, Jarek Janio. Mr. Janio also coordinates the SLO Symposium for all California Community Colleges. The conversation focused on the Guided Pathways project and how program outcomes are featured. Based on the discussion, it was agreed that the process the College uses for program outcomes is consistent with the Guided Pathways project even though the focus is on program completions.</p>

	<p>The Committee discussed a disconnect between SLO and Guided Pathways. Michelle Lewellen is uncertain how we can apply some courses to a specific field, such as, Social Sciences, Humanities, Liberal Arts, Fine Arts. Lewellen mentioned some departments are purely academic and not tied to a career. Lewellen also mentioned we are in a 6 year cycle. Lewellen stated an obvious question; 1) How could the community college take credit for what the student accomplishes 3 years later?</p> <p>Rigo Castro interjected that previously working with transfer center, tracking completion rates is possible.</p> <p>Michelle Lewellen does not think this is a bad idea but what she does think is that it does create more problems than it can solve if we move in this direction. Lewellen further clarified that the purpose of Guided Pathway's purpose is to funnel students into careers. This is a particular problem for Social Sciences, Humanities, and Fine Arts majors. Guided Pathways would be far removed for certain career paths. Such as, careers that require a PhD.</p> <p>Lorraine interjected clarification on Guided Pathways being career oriented or college oriented. It was the general feeling that Guided Pathways is more career focused and better serves CTE programs.</p> <p>Chace interjected with her reservations. Chace feels like she would be 'shoe-horning' students, in a sense, into picking a career versus exploring careers at a community college level.</p>
<p>7. Accreditation Standard regarding Syllabi</p>	<p>Michelle Lewellen updated Committee, 2nd draft of the Accreditation Report (ISER) is available for review. The Accreditation Team would like the SLO committee to review and provide comments on sections of the ISER that involve SLO's or the SLO process.</p> <p>In your review, please determine if the information in the ISER is accurate and does it discuss and explain (1) who we are, (2) what we do and (3) how well we do it.</p> <p>The applicable standards will be identified and distributed to the committee for review at our next SLO meeting, Monday, October 14.</p> <p>There are seven standards that require attention by November.</p> <p>Michelle Lewellen clarified that SLOs are on the syllabus. We do have a contract that says syllabus will be uploaded to Rosters Plus. Our AP states we will give a hand copy to the Divisional Office, which we do not do.</p>

	<p>Mark Fronke interjected the standard also requires the College ensure that every student receives a syllabus. Michelle Lewellen clarified that the standard is met since we have not received reports of any student complaints regarding not receiving a syllabus.</p>
8. Items from the floor	<p>Michelle Lewellen brought up one of the accreditation issues. We are not linking the institutional SLOs to our resource allocation. Mark and Michelle have had discussions with the College administration and will continue to encourage completion of this requirement.</p> <p>It was suggested that the SLO Coordinator occupy a seat on the College Planning and Budgeting Committee.</p>
9. Meeting Adjourned	<p>SLO Coordinator, Mark Fronke, adjourned the meeting at 4:12 P.M.</p>