SLO Committee Minutes

Date: January 27, 2020

Time: 3:00 – 4:30 p.m.

Location: SS 141

Division	Role	Name	01/27/2020	02/10/2020	02/24/2020	03/09/2020	03/23/2020	04/13/2020	04/27/2020
Business	SLO Coordinator	Mark Fronke	P						
Counseling	SLO Coordinator	Chelena Fisher	A						
CCFF	Faculty	Bobbi-Lee Smart	P						
Counseling	Faculty	Rigo Castro	P						
Curriculum	Faculty	Carrie Edwards	A						
DSPS	Faculty	Rachel Martinez	P						
Faculty Senate	Faculty	Martha Robles	P						
Fine Arts & Comm.	Faculty	Sergio Teran	P						
Health Occupations	Faculty	Kelli Brooks	P						
HPEDA	Faculty	Jennifer O'Connor	P						
HSS	Faculty	Jaclyn Ronquillo-Adachi	P						
Liberal Arts	Faculty	Lee Anne McIlroy	A						
Library/LRC	Faculty	Lorraine Gersitz	P						
SEM	Faculty	Chace Tydell	P						
Technology	Faculty	Chuong Vo	P						
IERP	ACCME	Mark Katayama	A						
Academic Affairs	ACCME	Colleen McKinley	P						
Student Services	Administration	Lui Amador	A						
Student Services	ACCME	Shawna Baskette	A						
Academic Affairs	Administration	Linda Clowers	P						
CSEA	Classified	Vacant	A						
ASCC	Student	Randy Diaz	A						

	Summary of Discussion
Meeting Called to Order	SLO Coordinator, Mark Fronke, called the meeting to order at 3:03 P.M.
1. Introductions of all SLO Committee members	The committee welcomed each other to the meeting and introduced themselves. Linda Clowers was introduced as the new member representing Academic Affairs. Jasmin Sanchez was introduced as the new SLO program assistant.
2. Approval of Minutes from 11/25/2019 meeting.	The committee discussed the minutes of: 11/25/2019. This was the virtual meeting held online and the video recording is available for anyone interested. Upon motions presented by Jaclyn Ronquillo and Seconded by Jennifer O'Connor, the meeting minutes were approved. Colleen McKinley and Bobbi-Lee Smart abstained from voting.
3. Fall assessment deadline January 31, 2019.	Please encourage the faculty in your departments to submit their data by the 01/31/2020 deadline.
4. SLO revision process – all changes through curriculum module.	Discussion topic, what is the best approach for changing SLOs. Changes made in the eLumen SLO module are not recorded or updated in the course outline of record in the curriculum module; eLumen is aware of the issue but have yet to make corrections. This seems only to be an issue at Cerritos College because we implemented the SLO module before the Curriculum module. eLumen has agreed to extract the current data and create a new database for the college, and then import the data to fix the issue. The goal is for this to be done over the summer months after all the reports have been submitted to the Chancellor's office. Since everything in eLumen is time sensitive, this issue seems to be a versioning problem. This is not an issue for newly uploaded or created courses.
5. Update on Canvas to eLumen integration	The integration process has been postponed until the issues with eLumen are corrected.
6. SLO Coordinator position for 2020-2021	The committee is in search of a new SLO coordinator as Mark Fronke is stepping down from the SLO coordinator position at the end of the 2019-2020 academic year. Mark will remain the data steward for the 2020-2021 academic year in order to support the new coordinator. Release time is 6 units (40%) teaching load for coordinator and 3 units (20%) for data steward.
7. ISLO reports for Fall 2016 to Spring 2019	SLO Coordinator, Mark Fronke, provided members with a handout of the Institutional Student Learning Outcomes (ISLOs) for the previous 3 academic years and was pulled directly off the eLumen system. The college has made nearly a million assessments in the last 3 years. The data shows a

	concerning trend in the number of assessments dropping off. In Fall 2016, there was a big push for departments to assess and since then it has slowly lost momentum.
	The spreadsheet titled Cerritos College sums up all data collected and generates the 5 ISLOs percentages: Personal Knowledge and Responsibility – 53.7% Good Communication and Expression – 47.8% Good Information Literacy – 47.3% Good Critical Thinking and Quantitative Reasoning – 49.3% Good Civic Engagement – 54.5% Good.
	Each ISLO is mapped from CSLOs from all departments based on faculty preferences. Some mappings may need to be revised due to issues with how the SLOs were initially mapped. This is a preliminary report for departments initially identified as having data that is mapped to each ISLO. A final report will be prepared which includes all departments and presented to the Committee at a future meeting. Once the final version is available, it will be sent to all department chairs for review to determine if mapping changes are necessary.
	Is there an SLO benchmark the college is trying to achieve? It is a department by department issue since they have different interpretations of which ISLOs the students should meet. What may be appropriate and acceptable for the Math department may not be what is appropriate or acceptable for the Psychology department. No one has gotten a chance to look at the data so conversations still need to be had regarding this information.
	With regard to accreditation, the ACCJC is more concerned with the fact that we have this process, are looking at this information, are having discussions about the results, and trying to make it better. The ACCJC evaluators are more interested in our process than our results.
	Is there a better software platform than eLumen? No, which is why the Chancellor's office is adopting eLumen for all community colleges. There are a couple of other options but they also have issues. Dr. Linda Clowers mentioned at El Camino College they used TracDat and it had multiple issues. All the systems have issues so eLumen is considered the lesser of evils.
	When the final report is sent to the individual department chairs, they can begin to discuss the trends in their departments. There are some departments where the data in two ISLOs are identical. This is probably a mapping issue.
	Health Occupations has a few departments in the medical field and are state approved and nationally accredited. This means these courses are constantly assessed and revised but the data does not merge well into eLumen. It takes an enormous amount of time to reenter data into eLumen when it is already in a different data tracking system. SLO Coordinator, Mark Fronke, replied minimal or no data in eLumen will not affect these programs negatively because there is an option to include a justification on why this is an issue.

8. eLumen update
    a. Status of data purge for academic years prior to 2013
    b. Spring dataload complete
    c. Spring assessment templates in process
	a. The purge of data for academic years prior to 2013 has been requested. This will hopefully speed up the system.
	b. SLO Coordinator, Mark Fronke, has uploaded all the courses and rosters for the SP 2020 semester.
	c. Jasmin will be attaching the assessment templates to all the courses. An email will be sent to faculty advising them when this is complete.

9. Items from the floor	SLO coordinator, Mark Fronke, asked committee members for feedback on the virtual ConferZoom meeting held on 11/25/2019. Committee members mentioned it would be a great option for members who are unable to join the physical meeting.
10. Meeting Adjourned	SLO Coordinator, Mark Fronke, adjourned the meeting at 4:09 P.M.