



SLO Committee Minutes

Date: September 11, 2017

Time: 3:30 – 5:00 p.m.

Location: SS 16

Division	Role	Name	08/28/2017	09/11/2017	09/25/2017	10/09/2017	10/23/2017	11/13/2017	11/27/2017	12/11/2017
Business	SLO Coordinator	Mark Fronke	P	P	P					
Counseling	SLO Coordinator	Jan Connal	P	P	P					
CCFF	Faculty	Pauline Acosta	P	P	P					
Counseling	Faculty	Traci Ukita	A	P	P					
Curriculum	Faculty	Carrie Edwards	A	A	A					
DSPS	Faculty	Steven La Vigne	P	P	P					
Faculty Senate	Faculty	Vacant	A	A	A					
Fine Arts & Comm.	Faculty	Sergio Teran	P	P	P					
Health Occupations	Faculty	Ann Voorhies	P	P	P					
HPEDA	Faculty	Jennifer O'Connor	P	P	P					
HSS	Faculty	Jaclyn Ronquillo-Adachi	P	P	P					
Liberal Arts	Faculty	Lee Anne McIlroy	P	P	P					
Library/LRC	Faculty	Lorraine Gersitz	P	A	P					
SEM	Faculty	Chace Tydell	P	P	P					
Technology	Faculty	Chuong Vo	P	P	A					
IERP	ACCME	Kristi Blackburn	P	P	P					
SEM	ACCME	Connie Boardman	P	P	P					
Student Services	ACCME	Terrie Lopez	A	P	A					
CSEA	Classified	Vacant	A	A	A					
ASCC	Student	Princess Florendo	P	A	A					

	Summary of Discussion
Meeting Called to Order	SLO Coordinator Mark Fronke called meeting to order at 3:35p.m.
Approval of Minutes	Chace Tydell made a motion to approve the minutes from the September 11 SLO Committee Meeting. Traci Ukita second the motion. Of the fourteen-committee members present one abstained- Lorraine Gersitz.
Finalize Schedule of SLO Cycle for 2017-18	<p>Fronke presented a final schedule of the SLO Cycle for 2017-18. The SLO Committee approved of the schedule by consensus.</p> <p>Action: Distribute finalized schedule. Responsibility: Fronke.</p>
<p>Strategy for Communicating SLO process to campus community</p> <ul style="list-style-type: none"> a. Script for Video to all Faculty b. PowerPoint for Division Meetings c. SLO Handbook d. Visit to Dean’s meeting e. Guest Speaker/”SLO Day” 	<p>The final draft of the scripts for the two videos to all faculty were presented; #1 – Why We Assess, and #2 – Myths and Concerns. Discussion was held and changes made to both scripts which will be available on the SLO website when produced. Fronke shared that ACCJC has created a new regulation that was negotiated with CFT that says SLO assessment results cannot be used in faculty evaluation. The committee agreed to state in the video “SLO assessment is a personal process and is a professional responsibility based on the current contract.”</p> <p>Fronke shared with the committee he has scheduled meeting with the following divisions, SEM, Liberal Arts, Technology, HPEDA. The committee reviewed the PowerPoint Fronke will be presenting at the meetings.</p> <p>The visit to Dean’s meeting has not been scheduled yet. Fronke shared that will be meeting with Jarek Janio who is in charge of the statewide SLO symposium to discuss our assessment process and potential guest speakers for an “SLO Day”. The committee members also made guest speaker suggestions for Fronke to look into.</p> <p>Action: Make final changes to video scripts, create video, and meet with Divisions. Responsibility: Fronke</p>
Status of eLumen	Fronke shard that all the clean up on both SLO and Curriculum side is done, waiting to hear back from eLumen so data can be uploaded. Fronke prepared an SLO presentation report for every program on campus and sent them to be posted on the SLO website for the public. Ukita suggested having the eLumen link on the Cerritos webpage under Faculty and Staff for quick access.

	<p>Action: Request to have eLumen link on Cerritos website under faculty and staff.</p> <p>Responsibility: Fronke.</p>
Items from the floor	<p>Fronke reported to coordinating committee if anyone wants a copy ask Fronke. One of our goals is to talk about a succession plan for somebody who wants get involved in being SLO coordinator in the future, Michelle said they are developing a process for anyone to apply for the position.</p>
Meeting Adjourned	<p>SLO Coordinator Mark Fronke adjourned the meeting at 4:54 p.m.</p>