

Technology-Based Learning Committee (TBLC) Meeting Minutes



Date: September 5, 2019
Time: 11:05 – 12:15
Location: CTX
Chair(s): Michelle Lewellen

Faculty Present: Lisa Boutin-Vitela, Michelle Lewellen, Linda Hua, Patricia Reidel, Ryan Goode, Bob Livingston, Liz Page
Manager Present: Javier Banuelos
CSEA Representative: Monique Valencia

I. Welcome

- A. Meeting began at 11:05
- B. Welcome

- Update on OER (Open Educational Resources) – Bob Livingston

II. Minutes from 5/2/19 were not available as quorum was not met

III. Discussion/Actions

A. Updates on DE

- The DE Coordinator resigned. Faculty Senate is working on job description for future hire

B. Committee Title, Purpose and Duties

- MOTION: Change the Committee name from Technology Based Learning Committee to Digital Learning Committee
 - 1st – Bob Livingston
 - 2nd – Patti Reidel
 - MOTION CARRIES – Unanimous
- MOTION: Change the language of Bullet 3 and 5 to digital learning courses and digital learning environment and course material.
 - 1st- Liz Page
 - 2nd – Bob Livingston
 - DISCUSSION:
 - AMENDMENT: Add Bullet 1 with changes of digital learning and DE
 - 1st – Liz Page
 - 2nd – Bob Livingston
 - AMENDMENT CARRIES – Unanimous
 - AMENDED MOTION: Change the language of Bullet 1, 3 and 5 to (1) digital learning and DE, (3) digital learning courses and (5) digital learning environment and course material
 - MOTION CARRIES – Unanimous

C. Online Teaching Certificate and approval for faculty

- Online Teaching Certificate Training at-your-own-pace is being developed and at least ONE module will be available for review on 10/3/19

D. Student Expectations and Mandatory Online Readiness

- Committee members to develop list of student expectations for 10/3/19 meeting

IV. Other Business

A. OER will be on 10/3/19 agenda

1. OER in the Schedule of Classes
2. OER Taskforce

B. Suggestion that Online Teaching Certificate Training be two 9 week session per semester, instead of on 12 week session

C. Question about when ARC pilot is over and when will it be implemented campus-wide?

1. Michelle Lewellen will check on this

The meeting was adjourned at 12:15 pm.