Academic Excellence Committee Chair, David Betancourt, dbetancourt@cerritos.edu August 30, 2016			Abbruzzese, Mark
			Barcelo, Marvelina
			Betancourt, David
11:00 a.m., CTX Conference Room AGENDA			Carroll, Dani
			Cheatham, Teresa
1.	Introductions		Gersitz, Lorraine
2.	AEC Activity Timeline		Murguia, Stephanie
	 November: Division Reps give information at Division meetings December: Division Reps remind faculty regarding AEA forms (forms out in January) Monday, January 9, 2017 – Nomination forms distributed to faculty Tuesday, January 10, 2017 – Student data distributed to department chairs Friday, January 26, 2017 – Signed Nomination forms with transcripts attached are due to Division or AEC Representative Tuesday, March 7, 2017: AEA student photo session Thursday, March 30, 7:00 p.m., 2017 – Academic Excellence Awards Program in Burnight Theatre 		Samarin, Rachel
			Sanderson, Janet
			Schmidt, Debra
			Shimazu, Cheryl
			Smith, Felicia
			Tolson, Miriam
			Vasquez, Graciela
		X =	Present
3.	Improvements to consider in 2017 ceremony:		
	check-in process and times, change of ceremony format, set-up resources, other items		

- 4. Committee Survey results:
- Discuss Keynote Speaker Possibilities: Bio submission and discussion to take place 10/18
 Recent Speakers: Fronke, Mixon, Palumbo, Gaik, Hoppe-Nagao, Carroll, Rose, Clifford, Parsons,
 Recently Considered: Damon Cagnolloti, Paula Pereira, Michelle Lewellen, Tim Juntilla, Lynn
 Stiles
- 6. Committee Calendar

Tuesday, August 30, 11am, CTX Conference Room

Tuesday, October 18, 11am, CTX Conference Room

Tuesday, November 15, 11am, CTX Conference Room

Friday, January 26, NOMINATION FORMS ARE DUE!

Tuesday, Janaury 31, 11am, CTX Conference Room

Tuesday, February 21, 11am, CTX Conference Room

Tuesday, March 7, 11am, Student Center Stage (photo reception and meeting)

Tuesday, March 28, 11am, CTX Conference Room

Thursday, March 30, 7pm, Burnight Theater Academic Excellence Awards Ceremony

Tuesday, April 18, 11am, CTX Conference Room