



Cerritos College

11110 Alondra Boulevard, Norwalk, California 90650

Academic Excellence Committee

Chair, David Betancourt, dbetancourt@cerritos.edu

January 27, 2015

11:00 a.m., CTX Conference Room

AGENDA OUTCOMES

1. Update of Key Components of AEA Ceremony

Keynote Speaker Confirmed: Frank Mixson

Continued email notification to faculty: Betancourt

Notification to Boards & Administration: Tolson, Samarin

Food for AEA Ceremony: Culinary Arts to be contacted by Dani

Table clothes for ceremony and photo reception: Janet

Flowers for AEA Ceremony: AJ (ASCC) contacted by Miriam

Plaques: Select Design!; Betancourt coordinate with company

Program and Certificates (scholarships): Rachel Samarin

AEA Photo/quotes reception booked: Tolson

Organize food for photo/quotes reception: Lead by Mary Hunt

Photo/quotes reception, slide show, and photos at AEA

ceremony: book

Sara Ramirez; Marvelina

Student Narratives must be transferred to word document: Deb

Moore

Update on marketing strategy: Fall posters went out, spring posters ready!

____ Abbruzzese, Mark
____ Barcelo, Marvelina
____ Betancourt, David
____ Carroll, Dani
____ Chichetaram, Ukah
____ Havice, Sally
____ Hunt, Mary
____ LePere, Susan
____ Moore, Deb
____ Murguia, Stephanie
____ Samarin, Rachel
____ Sanderson, Janet
____ Schmidt, Debra
____ Smith, Felicia
____ Tolson, Miriam
____ Vasquez, Graciela

2. Discuss Topics

A. *Presented Faculty Senate with historic context, possible revised purpose, and ask for guidance on process and protocol for serving as sub-committee. Revised purpose accepted and new names recommended and approved: Academic Excellence Committee*

- Assist Faculty Senate on issues of academic affairs when senate delegates to committee for research, dialogue, recommendations, or resolutions
- Identifies and rewards academic excellence among students
- Coordinates the Academic Excellence Awards program

B. Posters ready for distribution: Push the due date and get those forms!

C. Health Occupations: Revision of areas requested

D. Kinesiology request for two students

E. Items from the floor

3. Committee Calendar with AEA Activity Timeline

Thursday, February 5, 2015 – Nomination forms with transcripts attached are due to Division

Tuesday, February 17, 11:00 a.m., CTX

Tuesday, March 10, 11:00 a.m., Student Center Stage

Thursday, April 2, 7:00 p.m. , Burnight

Tuesday, April 21, 11:00 a.m., CTX

Committee Meeting (review apps!)

AEA Student photo session & Meeting

AEA Ceremony

Committee Meeting