

Academic Excellence Committee Meeting Minutes
Co-Chairs: Teresa Cheatham and Christine Gregory
October 15, 2019 at 11:00 a.m. in LC-51

Members Present: Selene Aguirre, Kristine Aslanyan, Teresa Cheatham, Dani Carroll, Christine Gregory, Debra Johnson, Rachel Samarin, Felicia Smith, Thad Szabo, Salvador Uribe

1. Committee reviewed the following AEC 2019-2020 activity timeline:

- October: Send invitation letters to president, board members, & VPs; Vote for guest speaker/ascertain guest speaker confirmation (**Teri will send this week**)
- November: Division Reps give information at Division meetings
- December: Division Reps remind faculty regarding AEA forms (forms out in January and DUE Feb. 6)
- Monday, January 13, 2020: Nomination forms distributed to faculty
- Tuesday, January 14, 2020: Student data distributed to department chairs
- Thursday, February 6, 2020: Signed Nomination forms with transcripts attached are due to Division or AEC Representative
- Tuesday, February 18, 2020: Check names on transcripts and narratives
- Tuesday, March 3, 2020: AEA student photo session
- Tuesday, March 24, 2020: Check names on plaques and N/S line up list
- Thursday, April 2, 2020 at 7:00 pm: Academic Excellence Awards Program in Burnight Theatre

2. Keynote Speaker for the AEA on April 2, 2020: Prof. Gerardo Franco, Engineering Dept. is the committee's pick for the keynote speaker. Teri will send an invite for his confirmation as well as an invitation to the Senate President, April Griffin, who will introduce him at the awards ceremony.

3. Eligibility Criteria Update: In response to the Academic Senate's request to discuss the eligibility criteria, there was a robust presentation and discussion with Senators, Tim Juntilla (LA Div.) and Dara Worrel (SEM Div.), who presented reasons to adjust the eligibility criteria along with last year's keynote speaker, Carlos Mera (SEM Div.), who presented reasons to keep the eligibility criteria as is. As a compromise, the committee agreed to Thad's idea to develop a quantitative based challenge exception form whereby a nominee who does not meet the eligibility criteria may be considered if the culminative GPA and nomination GPA combined come out to at least a 3.5 average. Christine volunteered to set up a Google drive link to a shared document page, so the committee members may contribute to the development of the form. It will be up for 1 week, finalized, and sent to Pres. April Griffin.

4. Committee Reviewed 2019-2020 Committee Calendar:

NEXT MEETING: Tuesday, November 19, 11am, LC-51

Tuesday, January 21, 11am, LC-51

Thursday, February 6, NOMINATION FORMS ARE DUE!

Tuesday, February 18, 11am, LC-51 (check transcripts and narratives)

Tuesday, March 3, 11am, Student Center Stage (photo reception and meeting)

Tuesday, March 24, 11am, LC-51 (check plaques and N/S line up)

Thursday, April 2, 7pm, Burnight Theater Academic Excellence Awards Ceremony

Tuesday, April 21, 11am, LC-51 (lunch)