



Student Life Committee

Minutes | September 6, 2018

1. Welcome: Attendance & Quorum

- **Attendance:** Maria Isai, Tom Gallivan, Vince Vizcarra, Elizabeth Miller, Amna Jara, Corina Rosas, Hillary Mennella, Brianne Freeman, Nikki Jones, Kim Westby, Debra Ward, Nellie Hernandez-Garcia.
- **Committee Quorum:** The committee reviewed its quorum requirement. The current quorum requirement is 35 percent in the fall semester and 50 percent + 1 in the spring semester, both based on the total membership.

2. Discussion: Committee Goals for 2018-2019

- The committee will discuss and continue finalizing goals for the academic year.
- Finalized goals (from May 2018):
 1. In collaboration with Disabled Student Programs and Services (DSPS), assist with development and distribution on guidelines/resources on making campus events and activities universally accessible.
 - a. Universal Access Task Force will develop a guideline for the Committee to market to campus.
 2. Explore needs related to establishment of a cross-cultural center at Cerritos College. (Goal carried over from 2017-2018).
 3. Explore strategies to increase communication for events and activities on campus.

3. Discussion- Grade Grievance Procedure Revisions

- The committee will received an update on the pending revisions to AP 5530.
 - Timeline revisions are proposed to establish consistency with the procedure.
 - Proposed timeline revisions will be submitted to the Coordinating Committee for approval and finalization this year.

4. Information & Discussion: Commencement 2019

- The date for the 61st Annual Commencement Ceremony is May 24, 2019.
- Commencement Speaker
 - The committee discussed the commencement speaker nomination process and the idea to have speaker nominations include a distinguished student, faculty member, or alumni.
 - Committee discussed the pros and cons of selecting student as Speaker:
 - Pros: relatable, engaging, increase attendance, reflects their experience, selection process, inspirational.
 - Cons: too many options, giving a student a platform to share their own opinions, inexperienced, reliability, timing and competitiveness.
 - Committee discussed the pros and cons of selecting alumni as Speaker:
 - Pros: Local selections, Cerritos College background, "Hall of Fame"- Large pool of alumni from various backgrounds.
 - Cons: Personal platform can be risky.
 - Committee members briefly discussed ideas for nominee selection criteria: audition, essay, interview, speech submission, etc. A draft of selection criteria requirements will be made available at the next committee meeting.
- Executive Council will need to provide input on the speaker selection nominations/ recommendations.
- Former student representatives on the Committee have requested that Commencement speakers are relatable and have a connection to Cerritos College, and are non-politicized.

- SWOT Analysis results of the 2018 Commencement Ceremony will be provided and discussed at the next committee meeting.

5. Cerritos College Food Court & Vending Services

- RFP Vendor walk-through took place August 31 and September 1. Applicants were able to view the vending locations available on campus.
- RFP available online at <http://www.cerritos.edu/purchasing/bids-and-proposals.htm>
Deadline is September 25.
 - RFP questions may be directed to Mark Logan.
- Committee discussed the possibility to get a second Follett Bookstore vending machine on campus to serve students.
- Committee members discussed vending policy and discussion of inviting food trucks on campus. Committee will invite Director of Purchasing to next meeting to advise committee on vending policies and procedures regarding food trucks.

6. Announcements

- October 20- Homecoming
- Senate Elections took place September 5 &6. Please encourage students to get involved.

7. Adjourn -2:00 PM



Student Life Committee
September 6, 2018

Sign In

| | NAME | DEPARTMENT |
|----|-------------------------|-----------------------|
| 1 | Maria Isai | Student Affairs |
| 2 | Tom Gallivan | CCPD |
| 3 | Vince Vizcarra | Health Occ Skills Lds |
| 4 | Elizabeth Miller | Student Affairs |
| 5 | Amna Jara | Student Activities |
| 6 | Corina Rosas | ASCC |
| 7 | Hilary Memulla | STAD |
| 8 | Brianne Freeman | Bkstr |
| 9 | NICK JONES | SA |
| 10 | Kim Westby | VPS |
| 11 | Debra Ward | Health Occ. CD Center |
| 12 | Nellie Hernandez Garcia | Student Services |
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