
General Institution

1 **AP 3501 CAMPUS SECURITY AND ACCESS**

2 **References:**

- 3 34 C.F.R., Section 668.46(b)(3);
4 ACCJC Accreditation Standard III.B.1

5 During business hours, the District will be open to students, employees, contractors, and
6 community members. During non-business hours, access to all District facilities is by key,
7 if issued, or by admittance via the Campus Police Department. In the case of periods of
8 extended closing, the District will admit only those with prior written approval to all facilities.

9 Some facilities may have individual hours, which may vary at different times of the year. In
10 these cases, the facilities will be secured according to schedules developed by the
11 department responsible for the facility.

12 Emergencies may necessitate changes or alterations to any posted schedules. Areas that
13 are revealed as problematic will have regular periodic security surveys. The Vice Presidents
14 of Student Services and Business Services, and managers from the Campus Police
15 Department, Facilities Department, and other concerned areas review these results. These
16 surveys examine security issues such as landscaping, locks, alarms, lighting, and
17 communications. Additionally, during the academic year the Director of Physical Plant and
18 Construction Services, Chief of Campus Police, and applicable Facilities and/or other staff
19 meet to discuss issues of pressing concern.

20 Office of Primary Responsibility: Vice President, Business Services
21 Vice President, Student Services

Date Approved: June 13, 2012

Date Reviewed: January 16, 2019; February 13, 2023