

Business Services

1 **BP 6100 DELEGATION OF AUTHORITY, BUSINESS AND FISCAL**
2 **AFFAIRS**

3 **References:**

4 Education Code, Sections 70902(d), 81655, and 81656

5 The President/Superintendent is delegated the authority to supervise the general
6 business procedures of the District to assure the proper administration of property and
7 contracts; the budget, audit, and accounting of funds; the acquisition of supplies,
8 equipment, and property; and the protection of assets and persons. All transactions shall
9 comply with applicable laws and regulations and with the California Community Colleges
10 Budget and Accounting Manual.

11 No contract shall constitute an enforceable obligation against the District until it has been
12 approved or ratified per applicable statutes, codes, and regulations by the Board of
13 Trustees (See Policy 6340 titled Bids and Contracts).

14 The President/Superintendent in consultation with the Vice President of Business
15 Services shall make appropriate periodic reports to the Board of Trustees and shall keep
16 the Board of Trustees advised regarding the financial status of the District.

17 Office of Primary Responsibility: Vice President, Business Services

18 Also see AP 6100 titled Delegation of Authority, Business and Fiscal Affairs

Date Adopted: March 21, 2007
Date Revised: January 24, 2020
Date Reviewed: March 20, 2019; June 3, 2020