



## **CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Wednesday, August 16, 2017 at 7:00 p.m.**

Note: Videos and transcripts of each board meeting are available online at:  
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

### **CALL TO ORDER:**

7:00 p.m. by Mr. Lewis

### **ROLL CALL:**

Those present were Zurich Lewis, President (Trustee Area 7), Carmen Avalos, Vice President (Trustee Area 2), Dr. Shin Liu, Clerk (Trustee Area 5), Marisa Perez, (Trustee Area 4), Dr. Sandra Salazar (Trustee Area 6), Raul Avalos, (Student Trustee), Dr. Jose Fierro, President/Superintendent, Rick Miranda, Vice President of Academic Affairs, Felipe Lopez, Vice President of Business Services, Dr. Adriana Flores-Church, Vice President of Human Resources, and Dr. Stephen Johnson, Vice President of Student Services, Michelle Lewellen, Faculty Senate President, Lynn Laughon, CSEA President, and Stephanie Rosenblatt, CCFE President. James Cody Birkey (Trustee Area 3) and Martha Camacho-Rodriguez (Trustee Area 1) were not present.

Mr. Lewis requested a moment of silence to honor the victims of the Charlottesville terrorist attack.

1. Invocation: Pastor Jason Neville
2. Pledge of Allegiance: Marisa Perez
3. Roll Call

### **AGENDA ORGANIZATION**

Items 4 and 5 were postponed.

### **COMMENTS FROM THE AUDIENCE**

There were no public comments.

### **REPORTS AND COMMENTS FROM CONSTITUENT GROUPS**

There were no reports.

### **OPEN SESSION AGENDA**

4. The Board of Trustees recognized Shannon Kaveney, Outstanding Classified Manager and Shawna Baskette, Outstanding Academic Manager.

5. The Board of Trustees received a presentation regarding the Student Success Scorecard, a performance measurement system that tracks student success statewide.
6. Mr. Lewis opened the Public Hearing for Public Discussion and a presentation of the Initial Proposal of the Cerritos Community College District to the California School Employees Association (CSEA), Chapter #161 for Negotiation of the CSEA- District Collective Bargaining Agreement for the period July 1, 2017 - June 30, 2018. There were no comments.
7. The Board of Trustees received a summary of Board advisory committee activities the Bond Construction Advisory Committee.

### **CONSENT CALENDAR ITEMS**

It was moved by Ms. Avalos and seconded by Ms. Perez to approve Consent Agenda Items 8 through 27. Item 17 was considered separately. The motion was approved through a roll call vote [5 ayes, 0 noes, 0 abstentions, 2 absent (Birkey, Camacho-Rodriguez)] (student advisory vote: aye):

8. Minutes of the meeting of July 19, 2017
9. Acceptance of RFA #17-200-002 Assessment, Remediation and Retention for Associate Degree Nursing (RN) Programs Grant for 2017- 2018
10. Ratification of Change Order No. 1 [Agency Driven Changes, Owner Added Scope, Deductive Credit], (Bid No. 13P032, Category 12), Southcoast Acoustical Interiors, Inc., Fine Arts-CIS/Math Building
11. Change Order No. 2 [Agency Driven Changes, Errors], (Bid No. 13P032, Category 12), Southcoast Acoustical Interiors, Inc., Fine Arts-CIS/Math Building
12. Ratification of Change Order No. 1 [Omissions, Agency Driven Changes, Owner Added Scope], (Bid No. 13P032, Category 14), Fix Painting Company, Fine Arts-CIS/Math Building
13. Ratification of Change Order No. 2 [Errors, Owner Added Scope], (Bid No. 13P032, Category 14), Fix Painting Company, Fine Arts-CIS/Math Building
14. Ratification of Change Order No. 3 [Deductive Credit], (Bid No. 13P032, Category 16), Kincaid Industries, Inc., Fine Arts-CIS/Math Building
15. Notice of Completion for Bid No. 13P032, Category 04, Fine Arts-CIS/Math Building
16. Notice of Completion for Bid No. 13P032, Category 18, Fine Arts-CIS/Math Building
17. It was moved by Ms. Perez and seconded by Ms. Avalos to approve Resolution No. 17-0816A, Adopting Revised Formal Bid Prequalification Package and Uniform System of Rating Pursuant to Public Contract Code Section 20651.5. Mark Logan provided clarification on the revisions. The motion was approved through a roll call vote [5 ayes, 0 noes, 0 abstentions, 2 absent (Birkey, Camacho-Rodriguez)] (student advisory vote: aye).
18. Purchase Orders for the Month of June 2017

19. Contracts for the Month of June 2017
20. Ratification to Amend the Master Inspector of Record Services Agreement with TYR, Inc. for the District's Inspector of Record Services Pool
21. Ratification to Amend the Master Inspector of Record Services Agreement with The Vinewood Company, LLC for the District's Inspector of Record Services Pool
22. Ratification to Amend the Master Independent Consulting Agreement with The Converse Professional Group dba Converse Consultants for Cerritos College's Geotechnical Engineering, Materials Testing and Special Inspection Services Pool
23. Ratification to Amend the Master Independent Consulting Agreement with Koury Engineering & Testing, Inc. for Cerritos College's Geotechnical Engineering, Materials Testing and Special Inspection Services Pool
24. Amendment to Project Assignment Agreement No. 1 to the Master Independent Consultant Agreement with Koury Engineering & Testing, Inc. for Closeout Services for District-wide Project Certification
25. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel
26. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2017-2018 Academic Year
27. Consideration of Approval of Employment of Classified Manager

Added by revision:

Nancy Buvinger, Director of Human Resources/Risk Management, Office of Human Resources, Management Salary Schedule Grade 37, Step 3 (\$10,871.00/month)

**INFORMATION ITEMS**

28. The Board of Trustees reviewed the Three Month Look-Ahead Schedule for RFP and RFQ Solicitations.

**ADMINISTRATIVE ITEMS**

29. It was moved by Ms. Perez and seconded by Ms. Avalos to adopt the 2017-2018 Board of Trustees and President/Superintendent. The motion was approved through a roll call vote [5 ayes, 0 noes, 0 abstentions, 2 absent (Birkey, Camacho-Rodriguez)] (student advisory vote: aye).
30. It was moved by Ms. Avalos and seconded by Ms. Perez to adopt the Initial Proposal of the Cerritos Community College District to the California School Employees Association (CSEA), Chapter #161 for the Period July 1, 2017 – June 30, 2018. The motion was approved through a roll call vote [5 ayes, 0 noes, 0 abstentions, 2 absent (Birkey, Camacho-Rodriguez)] (student advisory vote: aye).

## REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

Mr. Avalos:

- Enjoyed attending the Student Trustee Workshop.

Marisa Perez:

- thanked all the volunteers for their work at the Foundation Golf Tournament and added that it was an excellent event;
- attended her first CCCT meeting on behalf of Cerritos College and is excited to participate and represent Cerritos College;
- was appointed by the Chair of the CCCT board to the statewide EEO and District Advisory Committee and will be reporting back regarding future meetings; and
- let everybody know that the State of the City event for the City of Hawaiian Gardens is coming up.

Dr. Fierro:

- thanked everyone for getting the first few days of classes started on a very high note;
- recognized Mr. Lopez and Dr. Johnson for their swift action regarding a traffic incident with a student athlete;
- thanked the Board for extending his contract placing additional confidence in him; and
- provided an update regarding the strawberry field and the plot on Studebaker Blvd.

Sandra Salazar:

- attended the Blue Ribbon Commission on Early Childhood Education and thanked the CDC as well as the staff for welcoming the Commission.

President Lewis:

- attended the Foundation Board meeting along with Trustee Perez;
- attended the Blue Ribbon Commission meeting;
- attended the Foundation Golf Tournament; and
- attended the State of the Nation event hosted by Congresswoman Linda Sanchez along with several Chamber of Commerce agencies.

## CLOSED SESSION

The Board of Trustees adjourned to closed session at 8:32 p.m.

31. Conference with Labor Negotiators (GC #54957.6)
  - A. Agency Representatives: Dr. Adriana Church, Dr. Jose Fierro
  - B. Employee Organizations:  
Cerritos College Faculty Federation (CCFF)  
California School Employees Association (CSEA)
32. The meeting was reconvened at 10:15 p.m.
33. The meeting was adjourned at 10:15 p.m.

Signed:

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Zurich Lewis, Board President

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Dr. Shin Liu, Board Clerk