

ACCT 133 - Spreadsheet Accounting
 Spring, 2012: Schmidt
 Schedule of Activities: Class Number 22494
 (Tentative Schedule -- Subject to Change)

<u>Wk</u>	<u>Day</u>	<u>Description of Activities</u>	<u>Page References</u>
1	Mon Jan Wed	9 Intro to Class: Intro to Computers: Intro to Excel 11 Class Exercise: Quick: Lesson 1 - Basic User Skills: Quick: Lesson 2 - Math: Formulas, Formats, and Functions	(QB = Quickbook; All Others Applications Book) Handouts (H/O) QB Pgs. 63-80 QB Pgs. 81-93
2	Mon Wed	16 Holiday - Dr. MLK Day 18 Lesson 3 - Expanding and Enhancing your Model and Lesson 4 - Top Ten	QB Pgs. 94 - 106 QB Pgs. 107-119
3	Mon Wed	23 Class Demo on Charts: Lesson 5: Charts: (Start Section 1 if you finish early) 25 Section 1 Pre-programmed Prob., Section 2 Worksheet Ticker, Section 3 Chart Tickler	QB Pgs. 120-130 Pg. 4-11 :Pg. 12-14: Pg. 14-17
4	Mon Wed Feb	30 Finish Section Problems 1,2,3 : Start Problem P1 (PTRANS) All Parts 1 Finish P1: Catch Up Day - Start Problem P3	Pgs. 26-29 Pgs. 35 - 39
5	Mon Wed	6 Quiz 1: Work on P3 8 Finish Problem P3: - (P2WORK) - All Parts	All Work Due Pgs. 35-39
6	Mon Wed	13 Start Prob. P4: (FMERCH) - All Parts 15 Finish Problem P4: Start Problem P5 (BANKREC): All Parts	Pgs. 40-44 Pgs. 45-49
7	Mon Wed	20 Holiday - President's Day 22 Finish Prob. P5: Problem P6 (AGING): All Parts	Pgs. 50 -53
8	Mon Wed	27 Start Problem P10 (PR) : All Parts 29 Finish Prob P10:	Pgs. 66-70
9	Mon Mar Wed	5 Mid Term Part I - 7 Mid Term Part II:	All Work Due
10	Mon Wed	12 Disc Model Building: Model Building Checklist: Prob, M1-Trial Balance 14 Finish Prob. M1 Trial Balance - Start Prob. M2	Handout/Pg. 154-155 Pg. 156
11	Mon Wed	19 Problem M2 - Financial Statements - All Requirements 21 M3 - Cash Receipts Journal - All Requirements	Pg. 156 Pg. 157
12	Mon Wed	26 Problem M4 - Short Term Investments - All Requirements 28 Problem M15 - Vertical Analysis - All requirements:	Pg. 158 Pg. 169
13	Mon April Wed	2 Spring Break - Rest, relax, recharge 4	
14	Mon Wed	9 Catch Up Day 11 Quiz #2:	All Work Due
15	Mon Wed	16 # Instructor Problem 1 - Sorting Databases 18 Finish Sort Problem: Start Instructor Problem 2 (Loan Payments)	Handout Handout
16	Mon Wed	23 Finish Instructor Problem 2 - Loan Payments: Start Problem 3 Loan Amortization 25 Finish Instructor Problem 3 - Loan Amortization	Handout Handout
17	Mon Wed May	30 Instructor Problem 4 - Internet Research/Retirement Portfolio 2 Finish Instructor Problem 4	Handout
18	Mon Wed	7 Instructor Problem 5 - Other Excel Functions 9 Catch Up Day - Review for Final - All Work Due	Handout All Work Due
19	Mon Wed	14 No Class - Final Exam Schedule in Progress 16 Final Exam 10 am to 12:00 p.m.	