English Department Meeting Notes

November 21, 2013 11 – 12:15 PM

Minutes

In Attendance: Lydia Alvarez, Suzanne Ashe, Teresa Cheatham, Stephen Clifford, Ja’net Danielo, Frank Gaik, Chad Greene, Sally Havice, Kolleen Higgins, Philip Hu, Timothy Juntilla, Lance Kayser, Niki Lovejoy, Frank Mixson, Joana Mootz Gonzales, Linda Palumbo, Lynn Serwin, Nishi Shah-Williams, Lynn Stiles, Jack Swanson, beverly whitson

Call to order: 11:05 AM

I. Approval of Minutes
   a. Approved and accepted

II. Announcements
   a. Frank Gaik announced that the Ghost Story awards and honors will be presented at the December division meeting.
   b. The K12 Summit will take place on January 31 in Costa Mesa. If interested in attending, please let Steve Clifford know.
   c. Planning and Budget Committee will approve one new faculty hire, but we are hoping for two.
   d. The Queer Straight Alliance deadline for their literature contest is November 22. Lance Kayser will email information regarding the contest.

III. ADT and English Ed Plans
   a. Improvements being made electronically so that in the future there are pull-down menus that are easy to read for the students.
   b. New Ed Plan forms are being developed.

IV. English 101 and State CDT/Transfer Major
   a. State denied English 101 for ADT.

V. Credit by Exam
   a. The department passed a motion to not support the credit by exam option.

VI. Hiring Standards and English Equivalency Revision
   a. The State is concerned by omitting the word “equivalency” and how the hiring committee will follow shared governance guidelines.

VII. MOOC Opportunity
   a. If interested in being a lead instructor in this grant opportunity, let Steve Clifford know.
   b. English 20 equivalent class to be developed
   c. This is a placement prep course. It is not for credit or in pace of taking English 20.

VIII. English Scholarship
   a. There is currently around $1400 in the Foundation account.
   b. Three scholarships can be offered this year.
   c. Fundraising Ideas
      i. Faculty payroll deduction
      ii. Booster.com- We can sell t-shirts on-line. If you have any ideas for t-shirt designs, let Steve Clifford know by Dec. 6.

IX. New Course Idea
   a. Film adaptation course

X. Items from the Floor
a. No December meeting
b. Roger’s health is steadily improving. Suzanne Ashe would like to get him a card for faculty to sign and donations toward a gift.

Meeting adjourned at 12:15 PM