

# **ADDENDUM NO. 1**

**FOR**

**RFP No. 17C0023**

**FOOD AND/OR CONCESSION SERVICES**

October 31, 2017



CERRITOS COMMUNITY COLLEGE DISTRICT  
PURCHASING DEPARTMENT  
11110 ALONDRA BOULEVARD  
NORWALK, CA 90650-6203

The following changes, additions, deletions, clarifications, or corrections shall become part of the RFP Documents for Cerritos Community College District RFP No. 17C0073, Food and/or Concession Services released September 26, 2017. All other terms, specifications, and conditions remain the same.

Modifications are identified by the following: Deletions ~~striketrough~~  
Insertions/Substitutions *italic-underlined*.

- Item 1: **Add** the attached “Facts at a Glance” brochure (2 pages) to the end of Section 2 – Scope of Work and Technical Specifications.
- Item 2: **Add** the attached “Join Us!” brochure (2 pages) to the end of Section 2 – Scope of Work and Technical Specifications
- Item 3: **Add** the attached PARTICIPANT QUESTIONS & ANSWERS, REQUEST FOR CLARIFICATION (RFC) DATED OCTOBER 31, 2017, 17C0023-01 through 17C0023-05 to the end of Section 2 – Scope of Work and Technical Specifications.

**END OF ADDENDUM NO. 1**

**RFP NO. 17C0023**

**PROJECT NAME: FOOD AND/OR CONCESSION SERVICES**

**PARTICIPANT QUESTIONS & ANSWERS DATED OCTOBER 31, 2017**

**17C0023-1**

**Question: Are you able to provide the rent % and signing bonus's [sic] paid to the District by the current vendors?**

Answer: The District currently receives ten percent (10%) of gross sales per month, plus an additional one percent (1%) fee of the gross sales for maintenance. The previous signing bonus was \$1,000 per location. The District believes this to be below market rates.

**17C0023-2**

**Question: Do you know how many operating days per year that the concessions are open?**

Answer: Please refer to the District's academic and work calendars that details all holidays and campus closures located at the following file path: <http://cms.cerritos.edu/hr/calendars.htm>. Food and concession services are Monday through Friday, and hours of operation are typically in alignment with when classes are in session as noted in the RFP and Contract Documents, Page 9, Item 5. Hours of Operation.

**17C0023-3**

**Question: To clarify, do the current operators own all food service equipment and fixtures, or [sic] is some equipment owned by the District?**

Answer: All food service equipment and fixtures are the property of the existing food vendors, except for the Ansul System.

**17C0023-4**

**Question: Is the property tax of the concession locations the burden of the vendor or the college? If it is the vendor's, what is the amount? The calculation is based on what particular assets, i.e., square footage, equipment, etc.?**

Answer: The property tax of the vendor locations are the responsibility of each vendor for their respective location(s). Each year the District reports the operating fee amounts received to the Office of the Assessor, who then sends a bill directly to the vendors. The District does not have information regarding how this is calculated. Vendors may want to contact the following departments for additional information:

Los Angeles County Assessor  
c/o Possessory Interest Section  
500 W. Temple Street, Room 180  
Los Angeles, CA 90012  
(888) 807-2111  
(213) 974-2111

Los Angeles County Tax Collector  
225 North Hill Street, Room 122  
Los Angeles, CA 90012  
(213) 893-7935  
[www.lacountypropertytax.com](http://www.lacountypropertytax.com)

**17C0023-5**

**Question:** **Regarding the hours of operation. Are we able to choose the days and hours we are on campus or is that something that is scheduled for us?**

**Answer:** Please refer to Question No. 17C0023-2 above.



# Facts at a Glance

## BOARD OF TRUSTEES

ZURICH LEWIS (AREA 7), BOARD PRESIDENT  
 JAMES CODY BIRKEY (AREA 3), MEMBER

CARMEN AVALOS (AREA 2), BOARD VICE PRESIDENT  
 MARISA PEREZ (AREA 4), MEMBER

DR. SHIN LIU (AREA 5), BOARD CLERK  
 DR. SANDRA SALAZAR (AREA 6), MEMBER

MARTHA CAMACHO RODRIGUEZ (AREA 1), MEMBER  
 RAUL AVALOS, STUDENT TRUSTEE

**Mission Statement:** Cerritos College values its diverse student population and is committed to providing these students with high quality, comprehensive instructional programs and support services that improve student success and offer clear pathways to achieve personal, educational, and career goals. In doing so, the college develops in students the knowledge, skills, and values that prepare them to be productive participants in the global community.



**JOSE FIERRO,  
 D.V.M. PH.D.**

President/Superintendent

- FOUNDED** .....1955
- DEGREES & PROGRAMS**.....200+
- MASCOT**.....Falcon
- SCHOOL COLORS**.....Blue and white
- ENROLLMENT** .....Spring 2017  
 22,731(credit)
- CAMPUS SIZE** .....135 acres
- ASSOCIATE DEGREES AND  
 CERTIFICATES AWARDED** .....Year 2015-2016  
 2,496

## ACCREDITATION

- Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges
- American Dental Association (Dental Hygiene Program)
- National League for Nursing Accreditation Commission, Inc. (Nursing Program)
- American Society of Health-System Pharmacists (Pharmacy Technician Training Program)
- American Physical Therapy Association (Physical Therapist Assistant Program)
- National Automotive Technicians Education Foundation (Automotive Mechanical Repair Programs)

## EMPLOYEES

668 full-time employees (292 faculty)  
 1,427 part-time employees (847 faculty)

## DISTINGUISHED FACULTY

**Dr. Kimberley Duff** — Psychology professor, received the Western Psychological Association’s 2017 Outstanding Teaching Award.

**Bonnie Barrett** — Art and design professor, won the Graphic Design USA American Inhouse Design Award for her 2015 Cerritos College Faculty and Student Art Exhibit catalog design.

**Cynthia Alexander** — Educational technology professor, named the 2016 Teacher of the Year by the California Association for Postsecondary Educators of the Disabled (CAPEd).

## SPECIAL RECOGNITIONS

**OPEN EDUCATIONAL RESOURCES** — Cerritos College’s Open Educational Resources (OER) project began as a pilot program to create a comprehensive set of general education course designs using OER to improve the success of at-risk students in 2008. Since then, the program has seen dramatic improvement in student success rates by enhancing student learning at greatly reduced costs. In the fall 2015 semester alone, more than 4,000 students took courses featuring online courseware at a savings of nearly \$500,000 dollars. Each student saved an average of approximately \$150 per course. The project was chosen as a Campus Technology Innovator by Campus Technology magazine in 2012. In 2016, the project received the 2016 Online Learning Consortium’s Digital Learning Innovation Award.

**iFALCON** — The iFALCON campaign, which was introduced by the Faculty Senate as pilot program in fall 2008, addresses basic skills and student success, and aims to educate Cerritos College students on how to practice and adopt success-oriented habits of mind.

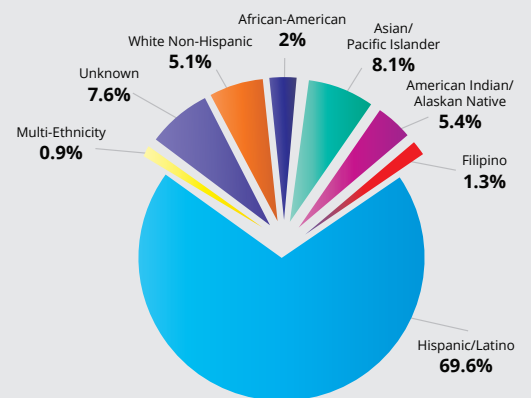
The campaign emphasizes a FALCON acronym and an iFALCON slogan to reiterate to students the tools they need to get the most from their education. The FALCON acronym engages students in six habits of academic success: Focus, Advance, Link Up, Comprehend, Organize and New Ideas. In the pilot semester, iFALCON was used around campus to help students remember to use the success-oriented habits of mind.

## GREEN CERRITOS CAMPUS SUSTAINABILITY INITIATIVES

Cerritos College is an environmental steward. The District is dedicated to adhering to sustainability practices and policies that conserve the planet’s diminishing natural resources. The District is creating a campus environment that fosters sustainability through conscious decision-making strategies. The College received Green Technology Magazine’s Green Community College Leadership Award for reducing its water consumption by using reclaimed water for landscape irrigation. The California Community Colleges/Investor Owned Utilities (CCC/IOU) partnership selected the College for a pilot study to develop a Campus Energy Master Plan.

**TEACHER TRAC** — In partnership with CSULB, Cerritos College’s Teacher TRAC program gives future teachers an opportunity to complete their bachelor’s degree and multiple subjects credential in four years. The program offers many services, programs, and pathways for students interested in teaching K-12, career technical education, and special education. To date, more than 600 students have graduated from the program.

## STUDENT ETHNICITY (SPRING 2017)



In addition, the college is home to more than 300 international students representing 35 countries.



*Women's soccer team wins fifth straight CCCAA State Championship and named NSCAA National Champions for fifth time*



*Wrestling team captures CCCAA Team Dual State Championship*

## DISTRICT COMMUNITIES

District includes the communities of Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, La Mirada, Norwalk, and portions of Bell Gardens, Lakewood, Long Beach, Santa Fe Springs and South Gate

## MEMBER OF 10 CHAMBERS OF COMMERCE

Artesia, Bellflower, Cerritos, Downey, Lakewood, La Mirada, Norwalk, Paramount, Santa Fe Springs and South Gate

## HIGHLIGHTS

- Cerritos College ranks second in the state for Mexican-American/Latino student transfers to California State Universities.
- One of the five largest community colleges in Los Angeles County with an average enrollment of 22,000 credited students annually
- Cerritos College ranked among the top 100 two-year colleges with the highest alumni salaries in the United States (PayScale.com)
- One of the seven Advanced Transportation Technology and Energy program (ATTE) in California dedicated to advancing students through education and keeping California competitive as a national leader in advanced transportation and energy technologies.
- The Cerritos College Nursing Program is ranked among the top 10 best nursing schools in the Western United States and is the only two-year college listed to earn a top spot (Nursejournal.org, 2015)
- Culinary arts students helped prepare meals for the Golden Globe Awards for three years in a row (2015, 16, 17)
- Home to 2009 and 2011 All-USA Community College Academic First Team members, 2013 and 2016 All-California Community College Academic First Team members, and 2009 and 2011 Coca-Cola New Century Scholars

## SERVING THE STUDENTS FROM

- ABC Unified School District
  - Downey USD
  - Bellflower USD
  - Norwalk – La Mirada USD
- and students from throughout Southern California

## GRANTS AWARDED

- Received \$1.6 million in local grant share to **implement the Strong Workforce Program for CTE programs** (Chancellor's Office)
- Received \$500,000 NASA Grant to **increase student and faculty engagement in science, technology, engineering and mathematics (STEM) programs**
- Shared a \$1.2 million grant from the California Community Colleges Chancellor's Office to **improve student recruitment and training for teaching careers** with nine other colleges
- Shared a \$20 million grant from the Bill & Melinda Gates Foundation to create affordable digital open educational course materials to **improve student success among low-income and disadvantaged students**
- Received a \$2.8 million grant from the California Department of Education **for expanding career pathways in engineering technology and advanced manufacturing** to strengthen the link between education and careers in engineering and manufacturing
- Awarded a \$2.3 million grant from the U.S Department of Labor **to increase the number of people trained in retail management and seek careers in the supermarket industry**
- Received \$1.2 million follow-on grant (the first \$750,000 grant was awarded in 2011) from Next Generation Learning Challenges (NGLC) **to expand its multi-institutional open educational resource (OER) project**
- Awarded a \$3.8 million **STEM grant from the U.S. Department of Education's Hispanic Serving Institutions (HSI) Science, Technology, Engineering and Mathematics (STEM)** and articulation program for its pilot program of A.A. degree attainment and university STEM transfer, concentrating on the high-need areas of computer science and environmental science



[www.cerritos.edu](http://www.cerritos.edu)

11110 Alondra Blvd., Norwalk CA 90650  
(562) 860-2451



# Campus Accomplishments



According to 5-year average, **84% of Scholars' Honors Program students were admitted to UCLA**, while only 19% of high school applicants were admitted statewide.

The **Cerritos College Nursing Program** is ranked among the **top 10** best nursing schools in the Western United States.



**Cerritos College received \$1.6 million grant to implement the Strong Workforce Program** to strengthen the College's career technical education programs to meet regional labor market needs.



Cerritos College ranks **second** in the state for **Mexican-American/Latino student transfers** to California State Universities.



## Frequently Called Numbers

562-860-2451

- Admissions and Records, Ext. 2211
- Assessment Center, Ext. 2599
- Athletics, Ext. 2864
- Bookstore, Ext. 2450
- Career Services, Ext. 2356
- Cerritos Complete, Ext. 2212
- Child Development Center, Ext. 2583
- Counseling Department, 562-467-5231
- Disabled Student Programs and Services, Ext. 2335
- Extended Opportunity Programs & Services (EOPS), Ext. 2398
- Financial Aid, Ext. 2397
- Success Center, Ext. 7891
- Library, Ext. 2430
- Leaders INvolved in Creating Change (LINC- foster youth), Ext. 2371
- Office of International Student Services, Ext. 2133
- Police/Parking, Ext. 2325
- Re-Entry Resource Program, Ext. 2362
- Scholars' Honors Program, Ext. 2728
- Student Activities, Ext. 2458
- Student Health Services, Ext. 2321
- Transfer Center, Ext. 2154
- Veterans' Resource Center, Ext. 3716
- Welcome Center/General Information, Ext. 2608



# Join Us!

[www.cerritos.edu](http://www.cerritos.edu)





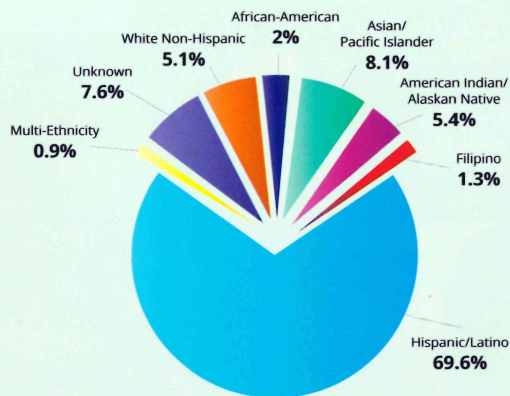
# Celebrate Student Success

## Falcon Facts

Founded.....	1955
Degrees & Programs.....	200+
Mascot.....	Falcon
School Colors.....	Blue and White
Enrollment.....	Spring 2017, 22,731(credit)
Campus Size.....	135 acres
2017 Degrees and Certificates Awarded.....	3,000+

## Student Ethnicity

Spring 2017



## Amazing Alumni!

- Power 106 DJ, Mando Fresko, is a former student of Cerritos College's Television & Radio Program (WPMD). He DJ'ed for the Grammy nominated LMFAO (former music duo) and later joined MTV as a host for Tr3s and MTV2.
- Dr. April Thames started at Cerritos College as a psychology major and worked as a student ambassador. She transferred, received a bachelor's degree, and later completed a Ph.D. in Clinical Psychology. Currently she serves as an assistant professor at UCLA and the primary internship advisor and clinical supervisor at UCLA's Medical Psychology Assessment Center.
- Former Cerritos College men's sprinter Ameer Webb and women's thrower Whitney Ashley have both participated in the Rio Olympics in 2016. They qualified for the IAAF World Championships--scheduled in London from August 4-13, 2017.
- Jude Alcala is a hair and makeup artist and a Cerritos College Cosmetology program alumnus. He won an Emmy for Outstanding Makeup on the television show The Talk and worked with celebrities including Carmen Electra, Sharon Osbourne, and Justin Timberlake. Jude's work was featured in magazines such as Vanity Fair, Italian Vogue, and Rolling Stone.



## 2017-2018 Majors and Certificates\*

- Accounting
- Administration of Justice: AS-T
- American Sign Language
- Anthropology: AA-T
- Apprenticeship: Fire Sprinklers
- Architectural Studies
- Architectural Technology
- Art and Design
- Art History: AA-T
- Automotive Collision Repair
- Automotive Mechanical Repair Technology
- Biology: AS-T
- Botany
- Business Administration: AS-T
- Business Communications Office Technology
- Chemistry: AS-T
- Chinese
- Chicano Studies
- Child Development/ Early Childhood Education: AS-T
- Communication Studies: AA-T
- Computer and Information Sciences
- Computer Science: AS-T
- Cosmetology
- Culinary Arts
- Dance
- Dental Assisting
- Dental Hygiene
- Economics: AA-T
- Educational Technology
- Elementary Teacher Education: AA-T
- Engineering
- Engineering Design Technology
- Engineering Design and Production Technology
- Engineering Technology-Electrical and Electronic Engineering Technician
- Engineering Technology-Mechanical Engineering Design Technician
- Engineering Technology
- English: AA-T
- Film Production
- French
- General Education
- Geography: AA-T
- Geology: AS-T
- German
- History: AA-T
- Industrial Arts Education
- Industrial Technology Automated Manufacturing
- Instructional Multi-Media
- International Studies
- Interpreting/Translating
- Journalism: AA-T
- Kinesiology: AA-T
- Law (Paralegal)
- Liberal Arts and Sciences
- Machine Tool Technology
- Manufacturing Technology (MFGT)
- Mass Communications
- Mathematics: AS-T
- Medical Assistant
- Mental Health Worker
- Microbiology
- Music: AA-T
- Natural Sciences
- New Product Development
- Non-Credit Certificates of Completion
- Nursing
- Pharmacy Technology
- Philosophy: AA-T
- Photography
- Physical Education
- Physical Therapist Assistant
- Physics: AS-T
- Plastics/Composites Manufacturing Technology
- Political Science: AA-T
- Psychology: AA-T
- Real Estate
- Religious Studies
- Sociology: AA-T
- Spanish: AA-T
- Speech
- Speech-Language Pathology Aide
- Speech-Language Pathology Assistant
- Studio Arts: AA-T
- Theatre Arts: AA-T
- Welding
- Women's and Gender Studies
- Woodworking Manufacturing Technologies
- Zoology

\*See catalog for a complete listing of all certificate, degree, and transfer programs.

Note: Associate Degree for Transfer (ADT) pathway guarantees admission to the CSU system and priority considerations for the AA-T (Associate in Arts for Transfer) and AS-T (Associate in Science for Transfer) majors shown above.

## Life Beyond Academics

### Student Government, Clubs, and Organizations

- **Be a leader!** Student Activities and the Associated Students of Cerritos College (ASCC) enhance the overall educational experience of students through clubs, organizations, and student government. There are approximately 60 clubs on campus that include the Psi Beta (Psychology), UMOJA (first-generation student and African American empowerment), and Triathlon Club.



### Sports

- **Be active!** During the 2016-2017 academic year, three Cerritos College teams won state championship: women's soccer, women's track & field, and men's wrestling. Cerritos College men's teams are represented in baseball, basketball, cross country, football (SCFA), soccer, swimming, tennis, track and field, water polo, and wrestling (SCWA).



Cerritos women's teams are represented in basketball, cross country, soccer, softball, swimming, tennis, track and field, volleyball, and water polo.



*In accordance with the Americans with Disabilities Act, this information is available in an alternate format by calling 562-860-2451, Ext. 2333.*